



**ADDENDUM #2 to RFB 12-23MAR20  
MANAGED PRINT SERVICES – TERM AND SUPPLY**

**Boone County Purchasing**

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Columbia, MO 65201

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**BOONE COUNTY, MISSOURI**

**Request for Bid #12-23MAR20– Managed Print Services – Term and Supply**

**ADDENDUM # 2 - Issued March 18, 2020**

**Prospective bidders are hereby notified of the following revisions to Request for Bid 12-23MAR20:**

1. **ADD** the following **NOTE** to Bid Submission and Bid Opening information on page 1 of the subject RFB and references throughout the subject RFB:

***NOTE: Due to concerns about public contact and the spread of the Covid-19 novel virus, the bidder may only submit their sealed bid by way of the USPO or courier mail. In-person bid delivery shall not be allowed at this time. Please take this requirement into consideration as the bid submission due date approaches. Allow enough time to post the bid given scheduling unknowns and other timing factors the country is presently experiencing. Also please be aware that e-mailed bids are not allowed. If more time is needed, please contact the Buyer in sufficient time to allow for a formal addendum to be issued to move the bid submission/opening date. Regarding the public bid opening, it is not advised that the bidder be present for the bid opening although all results are public and will be posted on-line for public viewing shortly after the bid opening. Go to <https://www.showmeboone.com/purchasing/bids/> to find the “Bid Tabulation” for the subject solicitation.***

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This addendum is issued in accordance with the RFB paragraph 1.3.3 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

**Liz Palazzolo, Senior Buyer  
Boone County Purchasing**

The bidder has examined **Addendum #2 to Request for Bid #12-23MAR20 – Managed Print Services – Term and Supply**, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Federal Tax ID (or Social Security #): \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Name and E-Mail Address to receive documents for electronic signature:

\_\_\_\_\_