



ADDENDUM #1 to RFP#46-23SEP19

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Proposal 46-23SEP19 – On-Site or Off-Site Scanning Services for Resource Management

ADDENDUM # 1 - Issued August 26, 2019

Prospective offerors are hereby notified of the following revisions to Request for Proposal 46-23SEP19:

1. The County received the following questions and is providing the following responses:
 1. A: “Is there any more guidance for how you need the import into RVI other than ‘limited assistance’? Text file, CSV, PDF, etc.”
Response: The RVI uses a pdf format.
 - B: “Will a separate document be needed for the indexes?”
Response: No
 - C: “If every page is a permit number, every page is a document and that really raises your pricing. A ballpark count of document would help.”
Response: The County expects all of the documents for a single permit (guesstimate 12 pages on average give or take) would be scanned as 1 pdf document and those would only require indexing for each permit number. The exception to this would be commercial permits where the plans would also be scanned. Since the plans will be scanned in a separate phase that should not be an issue. As for a ballpark estimate on indexing:
 - 1) County Residential permits 60000-67636 = 7,636 permits - 1 index per permit, or 7,636 indices.
 - 2) Commercial permits not including plans 80,001-81,476 = 1,475 permits - 1 index per permit (1,475 indices).
 - 3) Small City permits 40,000-40,803 = 803 permits - 1 index per permit (803 indices).
 - 4) Ashland permits 50,000-52,297 = 2,297 permits - 1 index per permit (2,297 indices).
 - 5) Centralia permits 20,000-23,006 = 3,006 permits - 1 index per permit (this number is likely inflated as some of the permit #s are used by the City but we do not inspect so do not keep such as for fences – but no way to calculate how many of those there might be)
 - 6) Sturgeon 90,000-9,0354 = 354 permits - 1 index per permit (354 indices)

This addendum is issued in accordance with the RFP paragraph 1.8 and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's Proposal including the *Vendor Response and Pricing Pages*.

By: _____
Liz Palazzolo, Senior Buyer
Boone County Purchasing

The OFFEROR has examined Addendum #1 to Request for Proposal #46-23SEP19 – On-Site or Off-Site Scanning Services for Resource Management receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

City & State: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____