



**BOONE COUNTY, MISSOURI**

**Request for Proposal #: 33-22AUG19 – Credit-Debit Card Processing Services for the Boone County, Missouri Offices of Circuit Clerk, Sheriff, and Prosecuting Attorney**

**ADDENDUM #3 - Issued July 25, 2019**

This addendum is issued in accordance with the RFP Response Page in the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum ***should be acknowledged*** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

The County received the following questions and is providing a response below:

- 1) Provide the transaction count for the Circuit Clerk and Sheriff offices. This information will assist bidders in providing the most competitive pricing to the County.

**Response: See attached spreadsheet for the Circuit Clerk and Sheriff Department.**

- 2) Regarding the Sheriff, how many transactions were there in 2017 which totaled the \$262,173? Can the number of transactions be broken down by Conceal and Carry, Sheriff Fees, Out of Bounty Bonds, and Boone County Bonds?

**Response: See attached spreadsheet for the Sheriff Department.**

- 3) How many of these transactions were from home versus in person for the Sheriff Department?

**Response: For the Sheriff Department, they mainly do in-person transactions or people can call current provider CourtMoney and post bail over the phone. There were no "At Home" transactions in 2019. We were not able to check "At Home" prior to 2019.**

- 4) The Circuit Court in 2018 had \$664, 314 in volume, what are the number of transactions which accounted for this total? Can the number of transactions be broken down by Conceal Carry, Sherriff fees, Out of County Bonds and Boone County Bonds?

**Response: See attached spreadsheet for the Circuit Clerk and Sheriff Department.**

5) How many of these transactions for the Circuit Court were from home versus in person?

**Response: See attached spreadsheet for the Circuit Clerk.**

6) Do each office of the Circuit Clerk, Sheriff Department, and Prosecuting Attorney have Internet access?


**Response: Yes**

7) How many chargebacks did the Circuit Court, Sheriff, and Prosecuting Attorney experience in 2017 or 2018?

**Response: Current provider guarantees all payments and we are not always made aware of a chargeback. Current provider assumes all the risk for chargebacks, and that is not passed on to the County.**

8) Which of these “products” Out of County Bonds, Boone County Bonds, or the Circuit Courts product “Bail”, is currently at 7%?

**Response: All of the above**

By:   
**Melinda Bobbitt, CPPO, CPPB**  
**Director of Purchasing**

OFFEROR has examined **Addendum #3** to Request for Proposal# **33-22AUG19 – Credit-Debit Card Processing Services** receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_

2017	Judicial Costs	Transaction Count	Bail	Transaction Count	At Home	Transaction Count	Total Per Month	Total Transaction Count
Jan	\$28,158.86	239	\$4,980.50	9	\$1,879.67	18	\$35,019.03	266
Feb	\$35,075.93	281	\$23,897.50	26	\$2,288.01	20	\$61,261.44	327
Mar	\$41,360.68	325	\$33,038.50	30	\$1,936.57	20	\$76,335.75	375
Apr	\$31,198.48	247	\$21,857.50	28	\$2,643.70	16	\$55,699.68	291
May	\$34,784.55	237	\$14,194.50	14	\$1,277.45	11	\$50,256.50	262
Jun	\$30,427.14	257	\$26,040.00	28	\$1,848.16	15	\$58,315.30	300
Jul	\$26,088.99	206	\$24,511.00	20	\$2,673.41	24	\$53,273.40	250
Aug	\$34,498.23	269	\$17,951.50	30	\$1,716.00	12	\$54,165.73	311
Sep	\$36,180.85	253	\$9,868.00	17	\$2,004.04	12	\$48,052.89	282
Oct	\$29,760.88	103	\$19,360.00	25	\$1,140.50	10	\$50,261.38	138
Nov	\$27,816.91	256	\$8,337.00	12	\$1,262.00	7	\$37,415.91	275
Dec	\$29,807.05	240	\$19,137.84	24	\$1,721.00	13	\$50,665.89	277
<b>Total</b>	<b>\$385,158.55</b>	<b>2913</b>	<b>\$223,173.84</b>	<b>263</b>	<b>\$22,390.51</b>	<b>178</b>	<b>\$633,898.90</b>	<b>3354</b>

2018	Judicial Costs	Transaction Count	Bail	Transaction Count	At Home	Transaction Count	Total Per Month	Total Transaction Count
Jan	\$30,733.78	247	\$11,396.50	25	\$308.50	4	\$42,438.78	276
Feb	\$41,279.11	311	\$25,930.00	28	\$1,444.00	12	\$68,653.11	351
Mar	\$39,026.84	303	\$18,985.50	23	\$1,497.50	10	\$59,509.84	336
Apr	\$41,290.25	310	\$15,896.00	27	\$995.50	8	\$58,181.75	345
May	\$34,406.42	286	\$12,305.50	22	\$1,596.00	11	\$48,307.92	319
Jun	\$36,161.34	264	\$8,267.50	17	\$955.00	16	\$45,383.84	297
Jul	\$37,648.97	284	\$6,580.00	14	\$1,430.50	13	\$45,659.47	311
Aug	\$43,380.09	316	\$8,203.50	16	\$2,631.00	24	\$54,214.59	356
Sep	\$32,614.20	254	\$18,293.00	23	\$2,235.50	26	\$53,142.70	303
Oct	\$41,139.23	314	\$33,456.50	33	\$4,408.83	38	\$79,004.56	385
Nov	\$36,854.50	257	\$7,964.00	14	\$4,003.65	34	\$48,822.15	305
Dec	\$30,734.88	251	\$26,953.17	29	\$3,307.73	22	\$60,995.78	302
<b>Total</b>	<b>\$445,269.61</b>	<b>3397</b>	<b>\$194,231.17</b>	<b>271</b>	<b>\$24,813.71</b>	<b>218</b>	<b>\$664,314.49</b>	<b>3886</b>

<b>CourtMoney.com</b>							
<b>Boone County Conceal &amp; Carry</b>							
Year	Transactions	1st qtr	2nd qtr	3rd qtr	4th qtr		
2016	994	\$36,386.00	\$21,029.82	\$13,972.50	\$6,420.00	total	\$77,808.32
2017	157	\$3,172.00	\$2,292.00	\$4,215.00	\$3,757.00	total	\$13,436.00
2018	221	\$4,989.00	\$4,740.00	\$1,123.00	\$6,604.00	total	\$17,456.00
grand total	1372					grand total	\$108,700.32
<b>Boone County Sheriff Fees</b>							
Year		1st qtr	2nd qtr	3rd qtr	4th qtr		
2016	124	\$124.67	\$183.91	\$121.10	\$146.20	total	\$575.88
2017	100	\$113.44	\$79.78	\$133.97	\$165.22	total	\$492.41
2018	148	\$337.38	\$262.55	\$78.98	\$231.17	total	\$910.08
grand total	372					grand total	\$1,978.37
<b>Out of County Bonds</b>							
Year		1st qtr	2nd qtr	3rd qtr	4th qtr		
2016	101	\$10,692.00	\$11,652.40	\$7,263.00	\$5,766.50	total	\$35,373.90
2017	117	\$10,070.00	\$8,895.49	\$3,733.64	\$7,873.00	total	\$30,572.13
2018	115	\$15,059.00	\$9,985.00	\$1,730.00	\$32,648.50	total	\$59,422.50
grand total	333					grand total	\$125,368.53
<b>Boone County Bonds</b>							
Year		1st qtr	2nd qtr	3rd qtr	4th qtr		
2016	258	\$64,686.50	\$39,661.50	\$45,990.50	\$50,602.62	total	\$200,941.12
2017	261	\$56,416.50	\$62,092.00	\$52,330.50	\$46,834.84	total	\$217,673.84
2018	231	\$56,312.00	\$34,969.00	\$6,580.00	\$68,373.67	total	\$166,234.67
grand total	750					grand total	\$584,849.63