



BOONE COUNTY, MISSOURI

Request for Proposal #: 39-14SEP18 – Voting Systems

ADDENDUM #2 - Issued August 28, 2018

This addendum is issued in accordance with the RFP Response Page in the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum ***should be acknowledged*** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

I. The County received the following questions and is providing a response:

Question 1: In the Response/Pricing Page on 23, specifically items 6.1.3 and 6.1.8, did the County intend to reference the Ballot Marking Devices in place of ballot boxes? If so, please provide clarification.

Reference 1:

Page 7, Under 3.2.1 Time Line 3.2.1.1.

Phase One: One (1) central tabulating machine, ten (10) units of tabulation equipment, twenty (20) accessible Ballot Marking Devices with essential peripherals and required software shall be delivered, installed and acceptance testing shall be completed by January 26, 2018 to the Boone County Election Center located at: 2121 County Drive, Columbia, Missouri 65202. Hours of operations: 8:00 a.m. to 5:00 p.m. central time. All required operational and software training shall be completed during this phase of the implementation. Technical, ballot printing, and election creation support for the April 2, 2019 Election is also required during this phase of the implementation.

Page 7, Under 3.2.1 Time Line 3.2.1.2.

Phase Two: 70 pieces of tabulation equipment, 100 Ballot Marking Devices with essential peripherals and software shall be delivered, installed, and acceptance testing shall be completed by March 1, 2019 in order to allow for proper preparation prior to the General Municipal Election on April 2, 2019.

Page 23, Response/Pricing Page, 6.1.3.

Equipment: Ballot Boxes for the Electronic Vote Counting System with required peripherals and related software with Quantity 20

Page 23, Response/Pricing Page, 6.1.8.

Equipment: Ballot Boxes for the Electronic Vote Counting System with required peripherals and related software with Quantity 100

Response: Ballot boxes should be “Ballot Marking Devices” or “BMD”. Totals specified in 3.1 are correct; 80 units of precinct tabulation equipment, and 120 units of ballot marking devices, split over two phases of acceptance.

Question 2: The County has requested that vendors provide warranty and maintenance coverage at no cost to the County two years after final acceptance of the system. The Request for Proposal does not define what constitutes final acceptance of the system. Will the County please provide a definition for final acceptance of the system and when this is to occur?

Reference 2: Page 11, 3.2.6. Warranty and Maintenance 3.2.6.1. Contractor must provide warranty and maintenance coverage at no cost to the County two years after final acceptance of system. Maintenance for the remainder of the five-year term shall include routine maintenance, repairs of hardware/firmware and software malfunctions and provision of all system updates, including any firmware, software, security updates and/or patches.

Response: Final acceptance will occur at the end of successful completion of acceptance testing for Phase II of delivery, which shall be completed no later than March 1, 2019. Acceptance testing will include a logic and accuracy test to ascertain that equipment correctly counts votes for all offices and on all questions.

Question 3: The County has requested that vendors have a battery backup source that in the event of loss of AC power, so devices can continue to operate for a minimum of two consecutive hours. We request the County to add a line in the pricing document, beginning on Page 23 of the RFP, to specify the cost of providing the requested battery backup power source(s).

Reference 3A: Section 3.2.4.2.2. Equipment must have a back-up battery source that in the event of loss of AC power, it permits the device to continue normal operations for a minimum of 2 consecutive hours.

Reference 3B: Equipment would preferably have a back-up battery source for all essential components (i.e. touch screen and printer) that in the event of loss of AC power, it permits the device to continue normal operations for a minimum of two (2) consecutive hours.

Response: See attached Revised Response/Pricing Page

Question 4: A full suite of programming and results software is required to run the equipment proposed for this RFP. We request the County add a line in the pricing document, beginning on Page 23 of the RFP, to provide the proposed cost of this software required to operate the hardware.

Reference 4: 3.2.4.4. Software Requirements

3.2.4.4.1. The Election Management System must be capable of coding/exporting/importing to the proposed Electronic Vote Counting System Precinct Tabulators, Ballot Marking Devices, and Election Accumulating and Reporting computer and required software.

3.2.4.4.2. The Election Management System must be efficient and functional in designing, formatting elections and ballots for said election.

3.2.4.4.3. The Election Management System must be secured and have detailed access controls.

Response: See attached Revised Response/Pricing Page

Question 5: Providing an “Election Accumulating and Reporting computer” that is compatible in coding/exporting/importing to the proposed equipment. We request the County add a line in the pricing document, beginning on Page 23 of the RFP, to provide the proposed cost of providing and preparing a computer for its requested election management service responsibilities.

Reference 5A: Election Accumulating and Reporting computer: The "Election Accumulating and Reporting computer" refers to a stand-alone computer that is compatible in coding/exporting/importing to the proposed equipment. This computer will be installed with the required software for accumulating and reporting election results.

Reference 5B: 3.2.4.1.7. Contractor shall supply one (1) computer and required hardware and software for accumulating Election results compliant with the EAC and Missouri Secretary of State requirements. The required software must be able to query and save reports in various document types (i.e. text file, pdf, etc.).

Response: See attached Revised Response/Pricing Page


Question 6: Project management, site visit, and site support services have been requested in this RFP. We request the County add a line in the pricing document, beginning on Page 23 of the RFP, to provide the proposed costs associated with providing these services in the same way that training costs are requested (6.1.6 of the RFP).

Reference 6: 3.2.4.1.12. Contractor shall supply a minimum of one (1) in-person support during all public testing, Election Day, and Election result accumulation and reporting for the duration of the term.

Response: See attached Revised Response/Pricing Page

Question 7: Requirement 3.2.4.2.5.c. specifies that Equipment shall be able to retain a digital scanned image of all ballots cast in the Electronic Vote Counting System Precinct Tabulator. Can you confirm that that statement would require the capture of all Cast Vote Records and/or digital images of ballots?

Response: This feature is desired but not a mandatory requirement. Please replace “shall” in the sentence above to “should.”

By: 
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

OFFEROR has examined **Addendum #2** to Request for Proposal# **39-14SEP18 – Voting Systems**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



6. REVISED Response Pricing Page

In compliance with this Request for Proposal and subject to all the conditions thereof, the Offeror agrees to furnish the services/equipment/supplies requested and proposed and certifies he/she has read, understands, and agrees to all terms, conditions, and requirements of this proposal and is authorized to contract on behalf of the Offeror named below. (Note: This form must be signed. All signatures must be original).

Company Name: _____

Address: _____

Telephone: _____ Facsimile: _____

E-Mail Address: _____

Federal Tax ID (or Social Security #): _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

6.1. Pricing

Pricing – The County is providing this Response Form for summarized pricing. Please attach a more detailed listing outlining the equipment, labor, installation, set-up, testing, and training with all costs. Costs shall include cost of equipment, add-on features cost, software (if applicable) cost, training cost, labor, a minimum of five years of renewal equipment maintenance broken out per year, warranty and any other costs to this page. Fee proposal shall include full itemized pricing information. As appropriate, items should include professional fees, materials, out of pocket expenses, sub-consultant fees and any other costs anticipated by the Offeror to satisfy the purpose of this Request for Proposal.

Any list of equipment is provided for informational purpose. Offeror shall bid one of the identified, acceptable models within or bid an approved equal. Determination of equality is solely Boone County's responsibility.

Please attach itemized pricing with brand and model numbers.

	<u>Phase I</u>	Unit Cost	Qty.	Extended Total
6.1.1.	Equipment: Central Tabulating Machine	\$	1	\$
6.1.2.	Equipment: Electronic Vote Counting System Precinct Tabulators with required Peripherals and related software	\$	10	\$
6.1.3.	Equipment: Ballot Marking Devices (BMD) for the Electronic Vote Counting System with required peripherals and related software	\$	20	\$
6.1.4.	Battery Backup Source outlined in section 3.2.4.2.2.	\$	1	\$
6.1.5.	Programming and Results Software outlined in section 3.2.4.4.	\$	1	\$
6.1.6.	Election Accumulating and Reporting Computer outlined in section 3.2.4.1.7.	\$	1	\$
6.1.7.	Delivery of all equipment/software (6.1.1. through 6.1.6.)			\$
6.1.8.	Installation of all equipment/software (6.1.1 through 6.1.6.)			\$
6.1.9.	Training			\$
6.1.10.	In-Person Support outlined in section 3.2.4.1.12.			\$
	Phase I Sub-Total (6.1.1. through 6.1.10.)			\$
	<u>Phase II</u>	Unit Cost	Qty.	Extended Total
6.1.11.	Equipment: Electronic Vote Counting System Precinct Tabulators with required Peripherals and related software	\$	70	\$
6.1.12.	Equipment: Ballot Marking Devices (BMD) for the Electronic Vote Counting System with required peripherals and related software	\$	100	\$
6.1.13.	Delivery of all equipment (6.1.11. + 6.1.12.)			\$
6.1.14.	Installation of all equipment (6.1.11. + 6.1.12.)			\$
	Phase II Sub-Total (6.1.11. through 6.1.14.)			\$
6.1.15.	Equipment Maintenance Agreement	Per Year		\$
6.1.16.	Disposal Fee of existing equipment			\$
6.1.17.	Trade-In Allowance			-(\$)
6.1.18.	Grand Total			\$

6.10. **Personnel:** Define the experience of the Project Manager, other key personnel and sub-consultants assigned to the services. The designated Project Manager shall be the primary contact with the County during the contract period. List a secondary contact when the primary contact is not available, as well. -

6.11. **References:** Provide references for similar work that your company has provided within the last three (3) years. Include a detailed description of the services, the agency or firm names, contact names and phone numbers, and dates of services provided.

PRIOR EXPERIENCE

Include references familiar with your company's work performance. References of similar services for governmental agencies are preferred.

1. Prior Equipment and/or Services Provided for:

Organization Name:
Address:
Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description (include type, Mfr./Brand of equipment, service performed):

2. Prior Equipment and/or Services Provided for:

Organization Name:
Address:
Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description (include type, Mfr./Brand of equipment, service performed):

3. Prior Equipment and/or Services Provided for:

Organization Name:
Address:

Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description (include type, Mfr./Brand of equipment, service performed):