



BOONE COUNTY, MISSOURI

Request for Proposal #: 36-13SEP18 – Purchase of Service Contracts –  
Boone County Community Health – Medical Fund

**ADDENDUM #1** - Issued August 13, 2018

This addendum is issued in accordance with the RFP Response Page in the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum ***should be acknowledged*** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- I. The deadline for additional questions regarding this RFP is 5:00 p.m., September 5, 2018.
- II. Sign-In Sheets from the pre-proposal conference held on August 9 are attached for informational purpose.
- III. The County received the following questions and is providing a response:
  - a. Audit: We have not had an audit prepared because we are a small organization and an audit has not been required by our funders. We do, however, have an independent accountant prepare our quarterly financials as well as our 990 each year. Is this acceptable, or do you require a full audit to have been completed before the proposal is submitted?

**Response: If the organization is not required to complete a full audit, an independent financial review will be acceptable.**

- b. Background Checks: We have not required annual background checks on our employees. Will we be required to have background checks completed before we can submit a proposal?

**Response: Background checks are not required before a proposal is submitted, however, all program staff must have the Family Care Safety Registry completed during the contract term.**

- c. Can we apply for capital funding?

**Response:** No, the RFP is to purchase health services. However, organizations can submit a request for development or start-up funds within the application but there are no guarantees the request will be awarded by the Community Health Advisory Board.

- d. What should we do when our service does not quite fit into the list of Boone County Impact Group Taxonomy of Services?

**Response:** We request that you review the Taxonomy of Services and select the service that best fits your proposed service. Be sure to thoroughly describe how the service will be delivered in the Service Description narrative.

- e. Can we still apply for funds if our organization has not received its non-profit status yet?

**Response:** Yes, you can still apply, however, the organization must have its non-profit status before entering into a contract.

By: Melinda B. Bobbitt  
Melinda Bobbitt, CPPO, CPPB  
Director of Purchasing

OFFEROR has examined Addendum #1 to Request for Proposal# 36-13SEP18 – Purchase of Service Contracts - Boone County Community Health – Medical Fund, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_

PRE-PROPOSAL CONFERENCE SIGN IN SHEET  
 36-13SEP18 – Purchase of Service Contracts – Community Health / Medical Fund  
 August 9, 2018, 3:00 p.m.

	Representative Name	Business Name	Telephone Number	Fax Number
1.	Melinda Bobbitt	Boone County Purchasing	886-4391	886-4390
2.	Kristin Cummins	Community Health	886-7274	
3.	Kelly Wallis	Community Health	886-7218	
4.	Kristin Gruber for Gay Litterker	Mary Lee Johnston Community Learning Center	573-449-8600	573-875-1585
5.	Annette Triplett	PedNet Coalition	999-9894	—
6.	Kasey Schrammberg	First Chance for Children	777 1815	777 1816
7.	Michelle Brown	ALL ADULT DAY CONNECTION	882-7078	
8.	Kip Bane	Southern Boone Ymca	573-657-9600	
9.	Lonna Trammell	Southern Boone Ymca	573-690-5397	
10.	Madison Anderson	Services for Independent Living	573 871 1616	
11.	Billy Polansky	CCWA	514 4174	
12.	PHIL ASHLEY	Family Health Center	573-886-6761	
13.	Catherine Meier	BOECC	513-884-376	
14.	Michelle Strickles	Call Boone Public Health Number	875-6331	
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22.	Nick Foster	VAC	874-2273	
23.	Gary Schmidt	Compass Health	573-209- 1531	
24.	Tim Rich	Welcome Home	573-443-8001	
25.	Nicole Dean	Great Circle	442-8331	
26.	Emmie Harcourt	The Food Bank	573-338-4080	
27.	Whitney Sore	St. Raymond's Society	(773) 677-5215	
28.	Richard Knight	St Raymond's Society	573-353-0959	
29.	Melissa Stewart	BCEC	573-356-1007	
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