



BOONE COUNTY, MISSOURI

Request for Proposal #: 35-13SEP18 – Crisis Intervention Programs

ADDENDUM #1 - Issued August 13, 2018

This addendum is issued in accordance with the RFP Response Page in the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- I. The deadline for additional questions regarding this RFP is 5:00 p.m., September 5, 2018.
- II. Sign-In Sheet from the pre-proposal conference held on August 9 is attached for informational purpose.
- III. The County received the following questions at the pre-proposal conference and is providing a response below:

- a. Can you provide a timeline of when fundings decisions will be made?

Response: Department staff and the Children's Services Board will review applications. The Board will make decisions by November with contract negotiations occurring for the remainder of the year. Funding will begin January 1, 2019.

- b. We have not had an audit prepared because we are a small organization and an audit has not been required by our funders. We do, however, have an independent accountant prepare our quarterly financials as well as our 990 each year.

Response: If the organization is not required to complete a full audit an independent financial review will be acceptable.

- c. We have not required annual background checks on our employees. Will we be required to have background checks completed before we can submit a proposal?

Response: Background checks are not required before a proposal is submitted, however, all program staff must have the Family Care Safety Registry completed during the contract term.

- d. Could funds be used to off-set case management with nursing and older youth transitioning out, so they could have access to a Nurse Practitioner?

Response: Any program that provides treatment services to children, youth, or families in crisis is eligible to apply.

- e. Could you define non-conflicted referral for follow-up care referenced in paragraph 3.4. of the proposal?

Response: Non-conflicted referral for follow-up care is defined as informing clients of all treatment and follow-up care options and ensuring clients are connected to a provider.


- f. Is there a limit on the amount of funding a program may request?

Response: There is no limit within the funding amount available.

- g. If we have a contract with the State of Missouri and that program is not fully funded, can we apply for that gap in funding?

Response: Using funds to cover gap fundings is dependant on the state contract. Typically, gap funding is not allowed. However, additional supportive services not covered by the state can be purchased by the Children's Services Fund.

By:


Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

OFFEROR has examined **Addendum #1** to Request for Proposal# **35-13SEP18 – Crisis Intervention Programs**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____

Date: _____

Authorized Representative Printed Name: _____

PRE-PROPOSAL CONFERENCE SIGN IN SHEET
 35-13SEP18 – Crisis Intervention Programs
 August 9, 2018, 10:00 a.m.

	Representative Name	Business Name	Telephone Number	Fax Number
1.	Melinda Bobbitt	Boone County Purchasing	886-4391	886-4390
2.	Joanne Nelson	Children's Services	886-7219	
3.	Kelly Wallis	Children's Services	886-7218	
4.	Kari Hopkins	Coyote Hill	874-0179	875-0510
5.	Beth Vasser	Central Missouri Community Action	573-443-8706	573-874-6993
6.	Jennifer Gauss	True North of Columbia	573-875-0508	573-875-0518
7.	Megan Steen	Burrell	573-777-8450	
8.	Nicole Dean	Great Circle	442-8331	442-8330
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