



BOONE COUNTY, MISSOURI
**Request for Proposal #: 08-01MAR16 – On-Line Computer Legal and General
Research Services**

ADDENDUM #1 - Issued February 17, 2016

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

1. Section 3.3.6 on page 6 requests a flat rate price for 17 attorneys and four support staff users. However, Section 3.3.3, second sentence, says a base number of only 14 users should be assumed for pricing purposes. Is 14 a typo? Please resolve the inconsistency.

This is a typo. This should be 17.

2. The RFP requests online and general research services for the Prosecuting Attorney's office and the office of the County Attorney. Does the County plan to award one contract for both agencies, or are dual awards possible? If one award, why is it in the County's best interest to combine both agencies under one contract?

The County Counselor's office does have 3 attorneys. I believe both offices also anticipate a few licenses for non-lawyer assistants/law clerks. The County Counselor's office currently uses 4-5 such non-lawyer licenses. Dual awards are possible; the County will award the contracts to the vendor that provides the best overall value to the County.

3. RFP Section 3.3.4 references Continuing Legal Education (CLE) Programs as additional related services. Please address the following:

A. Does this refer to archived CLE content such as the Missouri CLE Library, referenced in RFP Section 3.2.1, which the Prosecuting Attorney's Office now accesses from LexisNexis? Or is the County soliciting access to CLE courses to earn CLE credit?

This reference is to the MoBar CLE Deskbooks, not courses that provide CLE credit. The request is to open up different "packages" that may include other helpful secondary sources that would provide value to the County.

B. If the County is soliciting CLE courses to earn CLE credit, how many credit hours per year should be included, and how many attorneys would participate?

4. During the proposal evaluation process, will offerors be permitted to provide Evaluation Committee members an onsite demonstration of the proposed services?

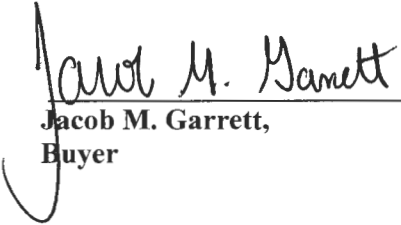
Yes

5. What is the flat-rate annual cost the office of the County Attorney now pays West Publishing Corp for access to online legal research services?

The County's Westlaw contract is currently \$8,655.84 per year.

6. Various RFP pages list room 110 in the proposal-submittal address (cover page, page 2, and section 1.1 on page 3). Other pages list room 113 in the submittal address (section 5.1.1.1 on page 9, and the top of page 23). Please confirm the correct room number.

The correct Room number is 110.

By: 
Jacob M. Garrett,
Buyer

OFFEROR has examined **Addendum #1** to Request for Proposal #08-01MAR16 – *On-Line Computer Legal and General Research Services*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____