



BOONE COUNTY, MISSOURI
Request for Bid #: 52-17AUG15 – Pre-Printed Envelopes, Boone County Collector

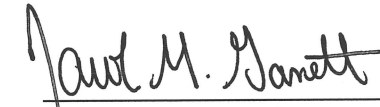
ADDENDUM #2 - Issued August 7, 2015

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum **should be acknowledged** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- 1) The County has received the following questions and providing the response below:
 - a. In section 2.7.1, it states inside delivery to the 3rd floor. Can you please clarify where the loading dock is? **There is no loading dock, but rather an unloading area at the garage door on the corner of 9th and Ash Streets.**
 - b. To get an accurate estimate for the freight, please clarify if the truck will need to have a lift gate to lower the pallets of envelopes to the ground? **Yes, the delivery truck will need a lift gate to lower the pallets to the ground.**
 - c. Does Boone County have access to a forklift to move the pallet indoors or will the truck driver be responsible for doing that? **The County does not have a forklift. The delivery driver will be responsible for removing the pallets or boxes of envelopes from the truck.**
 - d. Then at that point, the employees would unload the pallet that is inside the building on the first floor, correct? **If option 2 is selected, the delivery driver will remove the envelopes from the truck and deposit them in the unloading area on the 1st floor of the Government Center. Boone County employees would then take the envelopes to the 3rd floor of the Government Center. If option 1 is selected, the delivery driver will remove the envelopes from the truck and deliver them to the 3rd floor of the Government Center. A pallet will not fit on the elevator.**

By:



Jacob M. Garrett, Buyer
Boone County Purchasing

OFFEROR has examined **Addendum #2** to Request for Bid# 52-17AUG15 – *Pre-Printed Envelopes*, for Boone County Collector receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____