



**BOONE COUNTY, MISSOURI**  
**Request for Proposal #: 27-10JUN14 – Purchase of Service Contracts for Boone County Community Children’s Services – 2014 Application**

**ADDENDUM #2 - Issued **May 28, 2014****

This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror’s Proposal Response.

Scope of Work for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

- I. Change Bid Due Date and Opening Date to the following:

**Response Submission Deadline: July 10, 2014, 1:15 p.m. Central Time**  
**Proposal Opening: July 10, 2014, 1:30 p.m. Central Time**

- II. Attached for informational purpose are the pre-proposal conference sign-in sheets from the conferences that were held on May 23, 2014.

- III. Provided for informational purpose is the evaluation weighted criteria that will be used by the Children’s Services Board to evaluate the proposal responses received.

<b>Agency and Service Information</b>	<b>15%</b>
<b>Evaluation</b>	<b>50%</b>
<b>Budget</b>	<b>35%</b>

- IV. The County has received the following questions and is providing a response:

1. May the 15-page limitation on the application narrative be exceeded (under section V. Application)?

**Response: Every effort should be made to stay within the 15-page limitation. Should Offeror have pertinent information that exceeds 15 pages, additional pages may be submitted.**

2. Do you want the entire regional budget within the entire state budget?

**Response: The budget submitted should be consistent with the agency’s annual independent financial audit.**

3. Section IV. Funding Available, in the RFP, states that indirect costs are not allowed. Addendum #1 states indirect costs are allowed. Which is correct?

**Response: The RFP states *additional* indirect costs will not be allowed. As stated in Addendum #1, administrative and indirect costs are allowable; however, for Purchase of**

**Service proposals, expenses will be evaluated by the overall unit cost. Budget narratives should provide a detailed explanation of the overall unit cost for service.**

4. Is it acceptable to define outcomes as short-term, intermediate, and long term?

Response: **Yes. Please stay within the format of Attachment A.**

5. How will billing occur?

Response: **It is anticipated agencies will be reimbursed for services provided through contract. The agency will provide the service at a unit cost and invoice Children's Services.**


6. Can letters of support be used in lieu of Memorandums of Understanding to demonstrate collaboration with other agencies?

Response: **Yes.**

7. Regarding Attachment B – Agency Financial Information, we do see the “other revenue” line, but we would like for individual lines to be added to this form for private insurance and private pay.

Response: **There will not be additional lines added for private insurance and private pay at this time. Please provide a detailed description of the agency's revenue in the budget narrative.**

By:

  
**Melinda Bobbitt, CPPO, CPPB**  
**Director of Purchasing**

OFFEROR has examined copy of Addendum #2 to Request for Proposal 27-10JUN14 – *Purchase of Service Contracts for Boone County Community Children's Services – 2014 Application* receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_

PRE-PROPOSAL CONFERENCE SIGN IN SHEET

27-10JUN14 – Service Contracts for Boone County Children’s Services  
May 23, 2014, 10:00 a.m. central time

28-24JUN14 – Pilot Programs that Provide Innovative Service Friday  
May 23, 2014, 11:00 a.m. central time

	Representative Name	Business Name	Telephone Number	Fax Number
1.	Melinda Bobbitt	Boone County Purchasing	886-4391	886-4390
2.	Kelly Wallis	Children’s Services Board	886-7218	
3.	Joanne Nelson	Children’s Services Board	886-4298	
4.	Erika Waller	MU Psychological Services Clinic	882-2686	882-7583
5.	J. Arment	BBH	777-8377	
6.	Raeann Jones	BBH	777 8330	777 8300
7.	Julia Adams	GC	843-8331	-
8.	Carole Schatz	MUPC	424-2287	
9.	Cynthia Jobe	MU		
10.	Vicki Dault	T		
11.	Isabel Rife	Project LUNCH		
12.	Jessica Wilbey	I		
13.	Jack Jensen	First Chance for Children		
14.	Therese Zislak	Great Circle		
15.	Paulee Borcum	Preferred Family Healthcare		
16.	Wos Toine	"		
17.	Sara Mault	"		
	Kelly Trehr	"		

18.	Jan Stock	Rainbow House	474-6600	474-5992
19.	Philip Peters	Cradle to Career	882-8274	
20.	Ryan Worley	YOUTH Community Coalition	449-1993	268 0848
21.	Marlene House	Russell	777 8336	
22.	Craig Valone	" "	777 8451	
23.	Brian Martin	Partners Community Health	317-9100	
24.	Holly Stacy	SSM Health Care	314-979-8962	314-402-5925
25.	Bryan White	Central Mo Community Action	413 8706	
26.	Ric Douber	See	356-6397	
27.	Anna Drake	Agent of Missouri CARA	(573)462-4670	NA
28.	Marissa Emmer	Assessment + Consultation Clinic	573-884-3101	573-884-3399
29.	Stacy Hollis	City/County HHS	874-7928	
30.	Carol Mattingly	All Parents Involved	573-268-7746	
31.	Heather Swift	BigBro Big Sis	573-874-3627 x.201	
32.	GRANT BRACKEN	UPSTANDER INITIATIVE	573-999-9166	
33.	BONDI WOOD	THE THOMPSON CENTER FOR AUTISM	573-489-7312	
34.	Chuck Bordin	U. Missouri	573-882-4578	
35.	Nellma Howard	C.M.I. - C.A.H.	573-353-0574	
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PH

FAX

41.	Prandy Talna	CMCA	443-8706	
42.	Pamela Beery	CMCA	443-8706	
43.	Randy Hill	Love INC	256-7662 ext. 29	256-7665
44.	Lori Ann Carter Jones	CPS	214 3462	214-3402
45.	Megan Carney	MU ACC	573-884-6856	573-884-3399
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3.	Joanne Nelson	Children's Services Board	886-4298	
4.	Paulette Foerster	Lutheran Family and children's services	815-9955	449-4640
5.	Christine Coonan	"	"	"
6.	Paula Fleming	Great Circle	356-0022	442-8330
7.	Peppy Howard-Wallis	Great Circle	314-623-6589	314-968-8308
8.	Harper Zoloth	Great Circle	314-606-6242	
9.	Misty O'Keefe	Child Care Aware Missouri	314-952-9716	314-754-0330
10.	Shelly Lock	Child Care Aware of MD	573-353-1930	314-754-0330
11.	Whitney Jones	Youth Empowerment Zone	(773) 207-215	
12.	Chrissy Mayer	DCCCA/Tallgrass Family Services	(785) 841-4138 cmayer@dccca.org	785-841-5777
13.	Anita Kierling-Cave	PCHAS	573-289-7590	
14.	Becky Markt	CHA Low Income Services	573-943-2556	
15.	Andrea Topra	" HCV	" ext 1400	
16.				
17.				