



BOONE COUNTY, MISSOURI
Request for Proposal #: 21-29MAY13 – Audiovisual System for the Ceremonial Courtroom of the 13th Judicial Circuit of Missouri

ADDENDUM #1 - Issued May 23, 2013

This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's Proposal Response.

Scope of Work for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

I. The Request for Proposal submittal deadline has changed from May 29, 2013 at 1:30 p.m. to **June 5, 2013 at 1:30 p.m.** Location is unchanged.

II. Delete paragraph 2.4.2. *Bid Bond* from this Request for Proposal. A Bid Bond will not be a requirement of this project. (Performance Bond and Labor and Material Payment Bonds are still a part of this project).

III. Attached for informational purpose are sample photographs of a wooden podium and projector screen. Also attached for information purpose are the attendees at the first pre-proposal conference.

IV. The following questions were asked at the pre-proposal conference on May 14, 2013 or by follow-up e-mails and the following responses are being provided by the County.

1) **Question:** Is the thought to replace the audio system or to add to it? Are we to remove or leave the equipment?

Response: Replace the audio system. Remove speakers in the jury box.

2) **Question:** Do the lights that are hanging from the ceiling need to be removed?

Response: The lights cannot interfere with visibility of the screen. Please provide a response in your proposal if the lights obstruct the view and your recommendation.

3) **Question:** The County currently has Crestron for the Judge's control panel. Would a panel layout be provided for the awarded Contractor?

Response: The County does not have a layout of the Crestron panel. We will attempt to obtain the panel layouts from the original installer. If made available to us, we will make available to the Contractor. If not obtained, the contractor will have access to 3-West Courtroom to see the design.

4) **Question:** If we need an electrical contractor to provide us with a quote for a core drill, can we call to schedule an appointment for that?

Response: An appointment may be made by calling Melinda Bobbitt at (573) 886-4391 or e-mailing mbobbitt@boonecountymo.org

5) **Question:** Are the Jury's tables existing or new? Are current tables being re-used?

Response: Existing. Tables are being re-used.

6) **Question:** What is the role of the consultant during this process?

Response: The consultant will help the County review the proposal responses for compliance with the scope of work. They will verify that all equipment is installed correctly.

7) **Question:** Is the Offeror to include a cost in their proposal response for the Commissioning of the Consultant?

Response: No, there is no commissioning cost. The Consultant is only identifying what the County needs and verifying that we received it. The Consultant will not be tuning the system; that is the responsibility of the awarded Contractor from this RFP.

8) **Question:** Are the installation dates flexible? Can the equipment installation timeframe of September 16-20 be extended to more than 5 working days?

Response: It is preferred to use the scheduled dates outlined in the RFP. These dates have been set around judicial events when the judges are gone and no trials are scheduled in the Ceremonial Courtroom. Availability of the Courtroom will be dependent upon trial schedule and intermittent days may be made available. We will work with the Contractor as the trial schedule allows.

9) **Question:** How long will the Consultant take for the punch list?

Response: We anticipate one day.

10) **Question:** Are any extended hours allowed for installation outside of 8:00 a.m. – 5:00 p.m.?

Response: The County can arrange hours of 7:00 a.m. – 6:00 p.m. if needed by Contractor.

11) **Question:** Is the Contractor to run the power and conduit?

Response: Yes

12) **Question:** Please provide to scale drawing.

Response: Drawing that is available is posted on our web page at www.showmeboone.com / Purchasing / Current Bids / 21-29MAY13 - Ceremonial Courtroom drawing

13) **Question:** Who will be the Owner's Representative?

Response: Kathy Lloyd, Court Administrator

14) **Question:** Is there matching paint available?

Response: No, the Ceremonial Courtroom was painted in 1993. The scope of work requires the speakers to be blended to match.

15) **Question:** Is locked storage available?

Response: There is a closet where the rack is located that could be secured for small items such as tool boxes. The closet is approximately 6' x 8'.

16) **Question:** Please confirm the resolution desired for the projector. There are two different resolutions cited in the document. On Page 54: 2.B.1 it mentions a resolution of WXGA. On Page 58 under Display devices it mentions a resolution of WUXGA.

Response: The resolution should be WUXGA.

17) **Question:** What is the budget for this project?

Response: *Section 5 – Proposal Submission Information* includes the evaluation criteria for this Request for Proposal. No further information regarding "proposed budgets" will be available to Offerors.

18) **Question:** Are the electric voice speakers lining the Ceremonial Courtroom walls to be removed?

Response: They may be left and disconnected, removed or incorporated into this project. Please describe in your proposal response your recommendation.

19) **Question:** For core drills and other infrastructure work, is there a facilities group with which this can be scheduled? **Response:** This work will be the responsibility of the awarded contractor and their sub-contractors. Attached are pages from the CenturyLink phone book yellow pages that include contractors for concrete sawing and electric companies.

a. **Question:** With the date timeframe of August 13-16 for infrastructure listed, does this mean that there is additional work being done on the Ceremonial Courtroom besides the A/V?

Response: No, these dates are identified as dates when court activity is expected to be minimal.

b. **Question:** If so, which trades will be on site? Are they willing to work with A/V for infrastructure work?

Response: No other work is being done except that which is by this awarded Contractor

20) **Question:** Is it a requirement to run conduit for cable pulls? Is plenum cable acceptable?

Response: Per our Consultant, plenum cable is acceptable.

21) **Question:** Can elevation and section drawings of the Ceremonial Courtroom be made available?

Response: We will make available the architectural drawings that we have, however they are not "as built".

22) **Question:** Are the floor boxes for the prosecution and defense those shown on the line schematics provided 21 May 2013?

Response: Unclear what one line schematics are being referenced here, but the bottom line is the Contractor needs to provide floor boxes to support their design and support core-drilling, not saw-cutting.

23) **Question:** Work excluded indicates providing data and voice network systems. However, the attorneys' desk's floor box seems to indicate A/V would be providing data drop and power—could this be clarified?


Response: The "data and voice network systems" in the Work excluded section refers to the network electronics (switches, patch panels, etc.). The Contractor is required to provide the cabling, field plates/panels, terminations, etc. necessary to connect the required IP enabled devices to the building's network.

24) **Question:** Are acceptable finishes for acoustical and other treatments specified?

Response: Finishes are not specified. They need to match existing.

25) **Question:** What is the construction manner of the ceiling and walls of the Ceremonial Courtroom?

Response: Unknown. If you'd like to schedule another inspection, please contact Melinda Bobbitt at (573) 886-4391 or e-mail: mbobbitt@boonecountymmo.org.

By: 
Melinda Bobbitt, CPPB
Director of Purchasing

OFFEROR has examined copy of Addendum #1 to Request for Proposal **21-29MAY13 – Audiovisual System for the Ceremonial Courtroom of the 13th Judicial Circuit of Missouri** receipt of which is hereby acknowledged:

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E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

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**PRE-PROPOSAL CONFERENCE SIGN-IN SHEET
TUESDAY, MAY 14, 2013 AT 10:00 A.M. C.T.**

**21-29MAY13 - Audiovisual System for the Ceremonial Courtroom of the 13th Judicial
Circuit of Missouri**

	Representative Name	Business Name	Telephone Number
1.	Melinda Bobbitt	Boone County Purchasing	886-4391
2.	Kathy Lloyd	Court Administration	886-4060
3.	Matt LeFever	Speaker Phone Sexton Group	402-932-6121 x342
4.	Latham McLaughlin	COMMUNICATIONS	314-771-7160 x 16
5.	DAVID DWERKOTTE	TSI Technology Solutions	314 276 2713
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