



BOONE COUNTY, MISSOURI
Request for Proposal #: 51-02DEC08 – Computer Output to Microfilm Service

ADDENDUM #1 - Issued November 24, 2008

This addendum is issued in accordance with the Instructions and General Conditions of the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's *Response Form*.

I. Questions: The following questions have been received for the above referenced RFP and the following responses are provided. Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

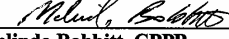
Question #1: 3.3.1.28. NAPC will Browntone (polysulfide treat) pre-existing rolls to be stored in vault (NAPC is unclear if this intend for all future film or if there is really pre-existing film that could come into our film vault that you want treated). We can do both but if the later is true we do not know the volume so we can not estimate the cost.

Response: The intent was that all future film be automatically browntoned prior to storage. We do have approximately 1775 rolls of pre-existing film that has not been browntoned. However, we do not know on what schedule we would be in a position to start that conversion process. For example, we may do 100 rolls one year and 500 the next year. It will all depend on cost and budget capabilities.

Question 2: 3.3.2.5.NAPC can provide copies on request, producing and shipping within 24 hours. It is unclear if this is intended to be a silver copy or a reference to the diazo requirement stated in 3.3.2.18.

Response: This can cover all requests. We need to know time and cost for either a silver or diazo duplicate roll of film. This would apply in cases where we are requested to provide multiple years of records to a third party. Secondly, it applies to a specific document that the vendor would need to pull the film and make a copy to be faxed or scanned and emailed. This would apply in cases where we were missing specific pages that needed replaced.

II Clarification to 3.3.1.18 ...'One Silver negative will be stored offsite by the Contractor in an archival structure'...that archival is specific to a separation between film that has been browntoned to be stored in a 'pure' vault with only other browntoned film and film that has not been browntoned to be stored along with other like film.

By: 
Melinda Bobbitt, CPPB
Director of Purchasing

OFFEROR has examined copy of Addendum #1 to Request for Proposal # 51-02DEC08 – Computer Output to Microfilm Service, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____