

Boone County Purchasing 601 E. Walnut, Room 209

Columbia, MO 65201

Heather Turner, CPPB, Senior Buyer

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Bid Data

Bid Number: 88-12DEC06

Commodity Title: Law Enforcement Uniforms Term and Supply

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: TUESDAY, DECEMBER 12, 2006

Time: **10:30 A.M.** (Bids received after this time will be returned unopened)

Location / Mail Address: Boone County Purchasing Department

Boone County Johnson Building 601 E. Walnut, Room 208 Columbia, MO 65201

Directions: The Johnson Building is located on the Northeast corner at 6th St. and

Walnut St. Enter the building from the East Side. Wheel chair accessible

entrance is available on the West side of the building.

Bid Opening

Day / Date: TUESDAY, DECEMBER 12, 2006

Time: 10:30 A.M.

Location / Address: Boone County Johnson Building Conference Room

601 E. Walnut, Room 213 Columbia, MO 65201

Bid Contents

- 1.0: Introduction and General Conditions of Bidding
- 2.0: **Primary Specifications**
- 3.0: Response Presentation and Review
- 4.0: **Response Form**

Standard Terms and Conditions

County of Boone Purchasing Department

- 1. Introduction and General Conditions of Bidding
- 1.1. **INVITATION** The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County -** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate: *Purchasing* The Purchasing Department, including its Purchasing Director and staff. *Department/s or Office/s* The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought. *Designee* The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier -** These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate. *Bidder -* Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
 - *Contractor* The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
 - Supplier All business/s entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response -** The written, sealed document submitted according to the Bid instructions.
 - 1.3. **BID CLARIFICATION** Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: Written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility -** The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment -** If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD -** Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award any item or group of items if the services can be obtained from cooperative MMPPC or other governmental contracts under more favorable terms. Boone County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 1.5. **CONTRACT EXECUTION -** This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence -** In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.6. **CONTRACT PERIOD -** Any Term and Supply Contract period resulting from this Bid will have an initial term from January 1, 2007 through December 31, 2007, and may be automatically renewed for an additional two (2) years unless canceled by Purchasing Director in writing prior to a renewal term.
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS -** Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

County of Boone Purchasing Department

- 2. Primary Specifications
- 2.1. **ITEMS TO BE PROVIDED** Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing of **Law Enforcement Uniforms** to the Boone County Sheriff's Department on an *as needed* basis as detailed in the following specifications.
- 2.1.1. The County reserves the right to award to one or multiple respondents. The County reserves the right to award on an 'all or none' basis or by 'group'. The County realizes awarding on a 'group' basis may be impossible for some or all groups. Price compared to convenience of one vendor per group will be evaluated and award shall be based on the best value to the County. Vendors are encouraged to bid on those items they can provide and are not required to bid on all items requested.
 - 2.2. CONTRACT DURATION The contract shall be effective from January 1, 2007 through December 31, 2007. This contract is subject to renew annually for two (2) additional one (1) year periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided for the items listed on the Response Form, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT DOCUMENTS** The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.4. **CONTRACT EXTENSION -** The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of 6 months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.5. PRICING All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.5.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
 - 2.6. **QUANTITY** All orders shall be placed based upon need. The County reserves the right to deviate from the estimated quantities listed on the Response Form.
 - 2.7. ADDITIONAL INSTRUCTIONS AND CONDITIONS
- 2.7.1. **Samples:** A sample of all materials for shirts, trousers, and jackets must be submitted with the bid along with pictures/descriptive literature of all items covered by this bid. Samples of specific uniform items may be requested before final award is made. Failure to include samples could cause a bid to be considered non-responsive and not considered for award. When samples are called for, they must be furnished free of expense and if not destroyed in testing will, upon request, be returned at the bidder's expense. A request for the return of samples must be made within ten days following bid opening. Each individual sample must be labeled with the bidder's name and manufacturer's brand name and number.
- 2.7.2. Prior to delivery, all items must be labeled with the officer's name, size, and date of purchase with indelible ink that will remain and not wash out during the life of the garment.
- 2.7.3. Bidder(s) requesting substitute products wherever a specific manufacturer or model number is

- referenced must provide certification that the item submitted meets or exceeds the minimum specifications. Submission of technical product information with bid response is required. Substitutions are not allowed when noted in Section four of this request.
- 2.7.4. Uniforms should be guaranteed for one year against fraying, loose stitching and tearing under normal day to day use.
- 2.7.5. Evaluation of uniforms will be based upon fabric grades, fabric quality, stitching, general construction, cost and delivery.
 - 2.8. **DELIVERY** Delivery shall be made FOB Destination, inside delivery, with freight charges fully included and prepaid. The seller pays and bears the freight charges.
- 2.8.1. **Delivery Address** All requested items shall be delivered to the Boone County Sheriff's Department, 2121 County Drive, Columbia, MO 65202.
- 2.8.2. **Delivery Time:** All deliveries shall be made between the hours of 8:00 a.m. and 3:00 p.m., local time Monday through Friday, excluding county holidays.
 - 2.9. **BILLING AND PAYMENTS** Invoices shall be submitted to the Sheriff's Department, Attn: Leasa Quick, 2121 County Drive, Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate **monthly statement**.
- 2.10. **NON-EXCLUSIVITY** The County reserves the right to obtain "like or similar" products of this or other manufacturers, exclusive of this contract, when use of such products is deemed to be in the best interest of the County.
- 2.11. **DESIGNEE** Boone County Sheriff's Department
- 2.11.1. **Bid Clarification** Heather Turner, CPPB, Senior Buyer, 601 E. Walnut, Room 209, Columbia, MO 65201. Telephone: (573) 886-4392; Facsimile (573) 886-4390 or email: <a href="https://

County of Boone Purchasing Department

- 3. Response Presentation and Review
- 3.1. **RESPONSE CONTENT** In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A." Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package -** Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, **the proposal number and the due date and time.**
- 3.2.2. **Advice of Award -** If you wish to be advised of the outcome of this Bid, enclose with your Response a self-addressed stamped return envelope (size 10, first-class one-ounce postage) for our use in mailing a copy of the summary recap of the award. Notification will be by mail only, except to awarded Bidder.
 - 3.3. **BID OPENING -** On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database -** If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
 - 3.5. **EVALUATION PROCESS** The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation –** The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.5.3. **Endurance of Pricing** Bidder's pricing must be held until contract execution or 60 days, whichever comes first.

County of		Purchasing Departmen
4.	Response Form	
4.1.	Company Name:	
4.2.	Address:	
4.3.	City/Zip:	
4.4.	Phone Number:	-
4.5.	Fax Number:	
4.6.	E-Mail Address:	-
4.7.	Federal Tax ID:	-
4.7.1.	() Corporation () Partnership - Name () Individual/Proprietorship - Individual Name () Other (Specify)	
4.8.	Delivery After Receipt of Order:	
4.9.	The undersigned offers to furnish and deliver the articles or services as specific strict accordance with all requirements contained in the Invitation for Bid which all of which are made part of this order. By submission of this bid, the vendor of Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Proof Missouri.	ch have been read and understood, and ertifies that they are in compliance with
4.9.1.	Authorized Representative (Sign By Hand):	
	Date:	
4.9.2.	Print Name and Title of Authorized Representative	
	Date:	
4.10.	Will you honor the submitted prices for purchase by other entities in cooperative purchasing with Boone County, Missouri?	
4.11.	Maximum Percentage Increase for% 2nd Year	% 3rd Year
4.12.	Submit three (3) complete copies of your Response in a single se on the outside, left corner with your company name and return the due date and time.	1 / V

PRICING-NO SUBSTITUTIONS WILL BE ALLOWED UNLESS NOTED

	Item	Unit Price	Qty	Extended Price
4.13.	CLOTHING			
4.13.1.	Long Sleeve Shirts-Elbeco Duty Plus, Material content to be 65% dacron polyester and 35% rayon, 10 ounce one ply tropical weave. Must furnish	MEN'S SIZES	60	
	 shirts in full and half sizes (e.g. 17 and 17 ½). Color Silver Tan 	\$		\$
	 2 front & 3 back permanent military creases Front of shirt with center facing 1 ½" wide from collar to bottom of shirt. 	WOMEN'S SIZES	20	
	6 center vertical buttons, button side shall be lined	\$		\$
	 2 breast pockets with mitered corners, 5 5/8" to 6" long with box stitching on top and bottom Left pocket shall have a pencil opening. 	STANDARD OVERSIZE		
	 Badge tab to be included and reinforced on inside of shirt. 	CHARGE. COST PER INCREMENTAL		
	 Shoulder straps pointed at the end toward the neck fastened with one button. The shoulder end sewn into the sleeve head 	SIZE OVER XXL		
	 seam. Patches and chevrons to be attached by successful vendor. 	\$		
	Fabric sample MUST be attached.NO SUBSTITUTIONS ALLOWED			
4.13.2.	Short Sleeve Shirts-Elbeco Duty Plus, Material content to be 65% dacron polyester and 35% rayon, 10 ounce one ply tropical weave. Must furnish	MEN'S SIZES	60	
	shirts in full and half sizes (e.g. 17 and 17 ½).	\$		\$
	Color Silver Tan	¥		т
	 2 front & 3 back permanent military creases 			
	 Front of shirt with center facing 1 ½" wide from collar to bottom of shirt. 	WOMEN'S SIZES	20	
	6 center vertical buttons, button side shall be lined	\$		\$
	 2 breast pockets with mitered corners, 5 5/8" to 6" long with box stitching on top and bottom 	STANDARD OVERSIZE		
	 Left pocket shall have a pencil opening. Badge tab to be included and reinforced on inside of shirt. 	CHARGE. COST PER INCREMENTAL		
	 Shoulder straps pointed at the end toward the neck fastened with one button. The shoulder end sewn into the sleeve head 	SIZE OVER XXL		
	seam.Patches and chevrons to be attached by successful vendor.	\$		
	 Fabric sample MUST be attached. NO SUBSTITUTIONS ALLOWED 			

4.13.3.	Clin on Ties	<u> </u>		
4.13.3.	Clip on Ties Color-Brown	DECLII AD CIZE		
		REGULAR SIZE	80	
	2 Lengths-18 inches and 22 inches		00	
	Button hole feature to hold tie in place	\$		\$
	 Tie width at widest point shall be 3" 			
		EXTRA LONG	20	
			20	
		\$		\$
4.13.4.	Regulation Elbeco ELB 8601 Turtleneck Shirt-			
	Pullover type mock turtleneck with side seams, full			
	neck heights, and long sleeves.			
	 Color-Dark Brown 	\$	90	\$
	 Must be pre-shrunk 100% combed-cotton 			
	jersey knit 7.25 ounce			
	 Neck and cuffs Lycra Spandex 			
	 Body material to 1 x 1 jersey knit consisting 	STANDARD		
	of 100% combed cotton.	OVERSIZE		
	 Body, collar, and neck material shall be 	CHARGE. COST		
	properly finished to resist pilling.	PER		
	 Sleeves to be set-in type with rib knit cuffs. 	INCREMENTAL		
	 All stitches, seams, and stitching shall 	SIZE OVER XXL		
	conform to FED-STD-751.			
	 Fabric sample MUST be attached. 			
	 NO SUBSTITUTIONS ALLOWED 	\$		
4.13.5.	Trousers Made to Measure (Male/Female) - Battle			
	Uniform Made to measure			
	 Snug-tex waistband. 			
	 55% Dacron polyester and 45% wool blend 	MEN'S SIZES		
	16 ½ oz.		109	
	 Modified Military Dress cut from up to date 	\$		\$
	men's trouser patterns. Plain front. 2 inch	Ψ		Ψ
	waistband to be finished in an open manner			
	for ease in alteration. No raw edges or	WOMEN'S SIZES		
	serging on curtain edges and finish with a	WOMEN SSIZES		
	min. 2 ½ inch outlet.	\$		
	Heavy duty zipper with memory lick. French	Ψ		
	fly to be separate pieces finishing 2 ¼" x 2			
	3/4" including button hole.	STANDARD		
	• 4 pockets – 2- 1/4 top pockets and 2-hip	OVERSIZE		
	pockets with a button on left hip pocket.	CHARGE. COST		
	• 7 Keystone belt loops. Each loop to be 1 ½"	PER		
	wide x 2" long.	INCREMENTAL		
	1/8" gold striping sewn into the outer seam of part rupping from bottom of front packet.	SIZE OVER XXL		
	of pant running from bottom of front pocket down with no visible stitches. A top stitched			
	strip will not be acceptable.			
	Color-Brown	\$		
	Vendor must come to department and			
	measure officers.			
	NO SUBSTITUTIONS ALLOWED			
	- NO SUBSTITUTIONS ALLOWED			

4.13.6.	 Weather-Tech and Waterproof Duty Jacket I. Spiewax Style #1775 or Better. Waist length with split waistband to allow for side vent zippers, a 2 way zipper under a double fly front. Permanent epaulets and 2 inverted pleated pockets. Sleeves shall be 3 pieces to form a box armhole. Shell shall be waterproof and breathable. Liner shall be fully removable with a nonpiling fleece body with nylon sleeves. Liner shall attach with 2 front zippers and snaps at the neck and cuffs. Shell fabric shall be treated with Teflon rain and stain finish. Department supplied emblems (patches) to be attached (sewn on sleeve shoulders) by successful vendor 	\$STANDARD OVERSIZE CHARGE. COST PER INCREMENTAL SIZE OVER XXL	20	\$
	Fabric sample MUST be attached.			
4.13.7.	Correction Officer Short Field Jacket to be Summit Duty Jacket. Windproof and Waterproof. 360 degree Telescopic Sleeve System provides full arm extension and action without sleeve or body "pull up." Genuine leather-trimmed adjustable cuffs with convertible Scotchlite reflective trim. Fully machine washable. Hidden sleeve access zipper for emblem attachment. 26" waist length styling. Zip-out full liner with Thinsulate Insulation, bi-swing for warmth without bulk and freedom of movement. Double storm front with concealed snaps and two-way Delrin zipper for added protection. Detachable military-style epaulets. Multiple inner pockets for additional security storage. Snap attachment holds liner sleeves in place. Separate elastic shirred waistband. Size range X-small to 3X Large. Department supplied emblems (patches) to be attached (sewn on sleeve shoulders) by successful vendor Fabric sample MUST be attached. NO SUBSTITUTIONS ALLOWED	\$STANDARD OVERSIZE CHARGE. COST PER INCREMENTAL SIZE OVER XXL	20	\$
4.13.8.	Stratton Winter Felt Uniform Hat Construction must be equal to or better than the Stratton S68 Special also listed as the F-40 Campaign Style Felt Hat. 2 piece behind the head strap and 1 piece around the top leather swivel hat strap to be included with each. Color Brown – for both hat and leather	\$	20	\$

4.13.9.	Stratton Summer Straw Uniform Hat			
4.10.3.	 Construction must be equal to or better than the Stratton S-40DB hat also known as the Campaign Style or Montana Peak Summer Straw Hat. 2 piece behind the head strap and 1 piece around the top leather swivel hat strap to be included with each. 	\$	20	\$
	Color Brown – for both hat and leather			
4.13.10.	Reversible Raincoat – Pro-Tuff RW167			
4.10.10.	 Construction must the Pro-Tuff RW167. Features include a brass zipper, storm flap on both sides, badge eyelets and splash pockets. Color black/orange NO SUBSTITUTIONS ALLOWED 	STANDARD OVERSIZE CHARGE. COST PER INCREMENTAL	20	\$
	Trouser: Elbeco E615 – No substitutions	\$		
4.13.11.	Sizes - 28-44	\$	10	\$
4.13.12.	Trouser: Elbeco E615 – No substitutions Sizes – 44-50	\$	10	\$
	Trouser: Elbeco E615 – No substitutions		4.0	
4.13.13.	Sizes – 52-54	\$	10	\$
4.13.14.	Boots: Danner Acadia 8" Men's/Women's 200 grain Thinsulate, waterproof GORE-TEX • No steel toe • Color-Black • NO SUBSTITUTIONS ALLOWED • Vendor must come to department and measure officers.	\$		
4.13.15.	Boots: Danner Acadia 8" Men's/Women's, waterproof GORE-TEX No steel toe Uninsulated Color-Black NO SUBSTITUTIONS ALLOWED Vendor must come to department and measure officers.	\$		
4.13.16.	Boots: Magnum Midnite Men's/Women's (HIT-8200 and HIT-8201)	\$		
4.13.17.	Boots: Magnum Midnite Side Zip (HIT 8202) Color-Black NO SUBSTITUTIONS ALLOWED Vendor must come to department and measure officers.	\$		

4.13.18.	Shoes: Magnum Duty Lite (HIT-8208)	
	 Color-Black 	
	 NO SUBSTITUTIONS ALLOWED 	
	 Vendor must come to department and measure officers. 	\$
4.13.19.	Boots: Rocky Eliminator 22 Men's/Women's, waterproof GORE-TEX (RKY-8032 & RKY-4044), 400 grams Thinsulate Insulation • Color-Black	\$
	 NO SUBSTITUTIONS ALLOWED Vendor must come to department and measure officers. 	
4.13.20.	Boots: Rocky FirstMed Men's 8" Lace Up (RKY-911181)	
	Color-Black	
	 NO SUBSTITUTIONS ALLOWED 	\$
	 Vendor must come to department and measure officers. 	
4.13.21.	Boots: Rocky FirstMed Women's 8" (RKY-911280)	\neg
	Color-Black	
	 NO SUBSTITUTIONS ALLOWED 	
	 Vendor must come to department and measure officers. 	\$



Standard Terms and Conditions

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Heather Turner, CPPB, Senior Buyer (573) 886-4392 - FAX (573) 886-4390

- 1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
- 2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
- 4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
- 5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
- 6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
- 7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
- 8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
- 9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
- 10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
- 11. No bid transmitted by fax machine will be accepted.
- 12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
- 13. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.



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"NO BID RESPONSE FORM"

NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A BID

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 88-12DEC06 Law Enforcement Uniforms Term and Supply

Business Name:	
Address:	
Telephone:	
Contact:	
Date:	
Reason(s) for not bidding:	