

**CONTRACT DOCUMENTS  
BOONE COUNTY, MISSOURI  
PROPOSAL #: 07-30MAR06 – Mental Healthcare Services for the Inmates of the Boone County Jail**

**ADDENDUM #1**  
**(Issued March 17, 2006)**

This addendum is issued in accordance with the Introduction and General Conditions of Bidding and is hereby incorporated into and made a part of the Contract Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bidder's *Response Form*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

**BID DOCUMENTS:**


**Add to Paragraph 3.2. - Background Information, page 9 the following:**

Total jail capacity is 210 inmates, although Boone County attempts to keep it closer to 190. 60 – 80 patients are currently receiving mental healthcare services per month and are seen two times per month. Approximately 75% of these patients are on psychotropic medications.

**Add attached Exhibit A** which is staff and salary schedule for the current contract term that expires on June 5, 2006.

**Insurance:** One million per occurrence and three million per aggregate is acceptable.

By:

  
**Melinda Bobbitt, CPPB**  
**Director of Purchasing**

BIDDER has examined copy of Addendum #1 to Request for Proposal #07-30MAR06 – Mental Healthcare Services for the Inmates of the Boone County Jail, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**MENTAL HEALTH CARE SERVICES FOR**  
**INMATES OF THE BOONE COUNTY JAIL**

**Lump Sum Payment** – These lump sum costs plus the 7% overhead will be paid upon completion of the contract documents and receipt of all required insurance certifications and the receipt of an invoice reflecting these costs.

<i>Description of Services Provided</i>	<i>Lump Sum</i>	<i>Overhead</i>	<i>Total Due</i>
Additional Insurance Costs	\$ 1,400.00	\$ 98.00	\$ 1,498.00
Training Materials for Officers	\$ 950.00	\$ 66.50	\$ 1,016.50

**Annualized Lump Sum Payments** – This service will be paid on a monthly basis at 1/12<sup>th</sup> of the lump sum rate identified and the 7% overhead, upon receipt of a correct invoice following the month for which services were provided. This fee is paid to cover on-call services twenty-four hours per day seven days per week. Expected telephone response time shall be within 30 minutes from the time a page is placed. The County will strive to utilize this service in crises situations or when a service issue arises during a period of time when a service provider will not be on site for an extended period of time. Every effort will be made by the County to address standard issues/questions when professional service providers will be on site.

<i>Description of Services Provided</i>	<i>Lump Sum</i>	<i>Overhead</i>	<i>Monthly Payment Amount</i>
On-Call	\$ 12,000.00	\$ 840.00	\$ 1,070.00

**Hourly Professional Payments** – Hourly rates plus 7% overhead will be paid on a monthly basis following the receipt of a correct invoice for actual hours of service performed by each profession. These rates are to be paid for any hours for which identified staff is on site with the exception of Mr. Holcomb's position. Mr. Holcomb shall document the work performed for the hours billed.

<i>Description of Services Provided</i>	<i>Hourly Rate</i>	<i>Overhead</i>	<i>Cost Per Hour of Service</i>	<i>Annual Hours of Service</i>
Psychiatrist – 4 Hours Per Week for 12 months	\$115.00	\$8.05	\$123.05	208
Pascha Boyd – 20 Hours Per Week	\$64.68	\$4.52	\$69.20	1040
Sarah Froese – 8 Hours Per Week	\$39.50	\$2.277	\$42.27	416
Bill Holcomb – 2 Hours Per Week	\$80.00	\$5.60	\$85.60	104
Officer Training – 30 Hours Yearly Training	\$39.50	\$2.77	\$42.27	30