



Request for Bid (RFB)

Boone County Purchasing
601 E. Walnut, Room 209
Columbia, MO 65201

Marlene Ridgway, Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390
Email: mridgway@boonecountymo.org

Bid Data

Bid Number: **38-29MAY03**

Commodity Title: ***Walk Through Metal Detector and X-ray Screening System***

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: THURSDAY – May 29, 2003
Time: 1:25 P.M. (Bids received after this time will be returned unopened)
Location / Mail Address: **Boone County Purchasing Department
Boone County Johnson Building
601 E. Walnut, Room 209
Columbia, MO 65201**
Directions: The Johnson Building is located on the Northeast corner at 6th Street and Walnut Street. Enter the building from the East Side. Wheel chair accessible entrance is available on the West side of the building.

Bid Opening

Day / Date: THURSDAY – May 29, 2003
Time: 1:30 P.M. C.S.T.
Location / Address: **Boone County Johnson Building Conference Room
601 E. Walnut, Room 213
Columbia, MO 65201**

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form
Standard Terms and Conditions
“No Bid” Response Form**

1. **Introduction and General Conditions of Bidding**
- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with Boone County. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax or e-mail, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: Written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidders' failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.6. **CONTRACT PERIOD** - Any Term and Supply Contract resulting from this Bid will have an initial term from date of award through one year with an additional two (2) one-year renewals unless canceled by either party commencing with execution of Contract (or on another mutually agreeable start date.)
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEM TO BE PROVIDED** – Furnishing, Delivery and Installation of a Walk Through High Performance Metal Detector and an X-ray Screening System for the Thirteenth Judicial Court Marshal's Office as detailed in the following specifications.
- 2.1.1. **Contract Documents** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidder desires to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to County legal counsel.
- 2.2. **MINIMUM SPECIFICATIONS FOR WALK THROUGH DETECTOR**
- 2.2.1. **Scope of Work** – The work included consists of installation of a walk through metal detector in the facility. Bidder is to provide all labor, materials, equipment and supervision to install, calibrate and adjust the unit at installation. The metal detector specified herein will be used in such a manner as to prohibit the introduction of firearms, knives, and/or other weapons into the facility. The metal detector shall be a multi-zone detector with panel high light bars on both the front and rear of the detector indicating height-on-person location of the detected object.
- 2.2.2. The metal detector shall be the CEIA HIPEPTZ Multi Zone or an approved equal. The manufacturer's factory shall be ISO9001 certified for a minimum of 5 years and bidder should provide documented proof of status.
- 2.2.3. If bidder is proposing an "or equal or equivalent" product to the HI-PE Multi-zone, the bidder must present equipment information prior to submission of bid response to ensure customer needs are met.
- 2.2.4. Zone Indicator Lights: The unit receiver leg shall include a threat location indicator light bar extending the full length of the leg on the front and back of the leg. Zone indicator light bar shall include a minimum of 20 indicator lights visible by operator from all locations around the metal detector. Light shall indicate height-on-person location of the detected object.
- 2.2.5. The metal detector must be microprocessor controlled, designed to detect multiple metal objects of diverse size and metallic construction. The unit shall render detection decisions based on the properties and amount of metal mass passing through the entirety of the archway. Detection decisions shall be based on a cumulative effect in the archway.
- 2.2.6. The detector must provide continuous signal generation and evaluation to insure detection of items even if thrown or tossed through. Detectors using crossed pulsed technology with multipolar winding shall not be accepted.
- 2.2.7. No manual balancing or site calibration shall be required except for those functions associated with the actual detection applications, ie. Sensitivity, program or volume.
- 2.2.8. Throughput rate shall be from 50 people per minute for hand gun detection to 5 people per minute where all metal is detected, ie. High security applications.
- 2.2.9. The unit shall offer 100 different sensitivity levels. The unit shall be preset to the standard FAA weapons detection program and this program setting cannot be altered by the user.
- 2.2.10. No photoelectric or infrared or other detection device shall be used as an electronic gate to control traffic flow or serve as a means to disable the unit to reduce false alarms.
- 2.2.11. The unit shall be capable of operating from 32 degrees F to 131 degrees F, up to 95% relative humidity. The maximum magnetic field level will conform to the requirements of NILECJ-STD00601.00 and the unit will meet FCC Class A standards for emissions.
- 2.2.12. Walk-through direction shall be bidirectional.
- 2.2.13. **Electronics console** -
- 2.2.13.1. The electronics console shall be mounted in the overhead support of the archway. No cabling will be visible from within the archway with the exception of the primary power cable.
- 2.2.13.2. The front panel shall be protected by a lockable plastic cover. Access to the console's programming functions shall be via user-programmable access code.
- 2.2.13.3. Potential threats shall produce a visual and audible alarm proportional to the size of the object.
- 2.2.13.4. One isolated form C alarm relay contact set shall be provided, 28VDC 2 Amp resistive.
- 2.2.14. **WARRANTY:** A minimum of one year parts and labor warranty will be delivered with the unit.

2. Primary Specifications (cont.)

- 2.2.14.1. **Maintenance Support** – The unit's manufacturer must provide a nationwide technical service network with toll-free (800 or equivalent) telephone support available 24 hours a day. On-site service must be available seven days a week.
- 2.2.14.2. Service, training, and support services must be prompt and reliable. Bidder shall submit the response time to service calls for on-site service in Section 4. Manufacturer proof of technician certification must be provided.
- 2.2.14.3. **Labor and Part Rates:** The County is interested in contracting repair labor and original equipment manufacture parts with awarded contractor for a minimum of 5 years. Bidder will be asked to provide a fixed hourly labor rate and a percentage discount off list price for parts. Any additional charges must be identified in the bidder's response.

ADD ALTERNATE

- 2.3.1. Back-up batteries with a minimum of 8 hour independent operation capability. Bidder to respond for cost of two batteries.

2.4. MINIMUM SPECIFICATIONS FOR X-RAY SCREENING SYSTEM

- 2.4.1. **Scope of Work** – The system specified herein shall provide a means to inspect the belongings of any person entering the Courthouse to insure that no weapons are being transported into a secured area. The equipment shall be new and from the manufacturer's latest product offering and incorporate the manufacturer's newest technology and electronic design.
- 2.4.2. The X-ray Screening machine shall be the Hi-Scan 6040i as manufacture red by the Heimann Systems Corporation. Equipment shall be internationally certified ISO 9001 quality standard shall have been maintained by the manufacturer's factory for a minimum of 5 years and bidder should provide documented proof of status.
- 2.4.3. If bidder is proposing an "or equal or equivalent" product to the Hi-Scan 6040i, the bidder must provide on-site evaluation, prior to submission of bid response to ensure customer needs are met.
- 2.4.4. **Durability:** Both the entrance and exit conveyor shall be surrounded by stainless steel. Stainless steel shall be utilized at the top and sides of the tunnel, edges of conveyor belt, and outer corners of entire system. Side panels of the unit shall be split and hinged for easy serviceability. The conveyor belt must be one continuous piece and cannot be equipped with zippers or stitched/stapled.
- 2.4.5. **Safety Stops:** Unit must be equipped with a minimum of three (3) emergency stop buttons. One located on each side of the tunnel and a third integrated into the control panel.
- 2.4.6. Operator shall be able to control the unit from either side by simply switching the control panel and monitor direction. This must be accomplished without the need to unscrew or disconnect any component.
- 2.4.7. The minimum parcel opening shall be 24 inches wide by 16.5 inches high.
- 2.4.8. **Generator:** Design shall be hermetically sealed oil-bath equipped with internal bellow expansion module with no oil breathing tube or tank. 140 kV operational power.
- 2.4.9. **Detection System:** The unit's detector design shall be "L" shaped dual multi-element, solid state photodiodes with each element individually amplified and multiplexed. No parcel corner cuts are allowed, and no object in the tunnel shall be missed.
- 2.4.10. **Photographic Film Safety:** The unit shall be safe for International Standards Association (ISO) 1600 photographic film.
- 2.4.11. **X-Ray Voltage and Cooling:** The x-ray unit shall be 140 kilovolt anode voltage. No warm-up period shall be required.
- 2.4.12. **Unit Operation:** The unit's control panel and monitor shall allow for positioning on the top of the unit or at any of the four corners. Control buttons shall be raised for ease of use. All control buttons shall be fully user programmable and the following standard features shall be accessible through single button access without requiring the operator to stop the conveyor belt: Zoom 2x and 4x, Variable Gamma, Pseudo Color, Hi-Penetration Automatic Threat Alert, Edge Trace, Organic Stripping and Inorganic Stripping.
- 2.4.13. **Radiation Dosage Rates:** The radiation dose rate of the unit shall not exceed 0.16 mR per inspection.
- 2.4.14. **Power Requirements:** 105-125 VAC, 60Hz (15 amp max).
- 2.4.15. **Upgradeability:** The unit's imaging software shall be computer based and shall be upgradeable to future revisions via CD-ROM without the need for any hardware modifications.

2. Primary Specifications (cont.)

- 2.5. **IMAGING**
- 2.5.1. **Resolution:** The unit shall be capable of imaging 39 American Wire Gauge (AWG) solid copper wire at the fifth step of an American Society of Testing Materials (ASTM) stepwedge for the entire life of the machine. The numbers on the stepwedge shall be easily readable at all levels.
- 2.5.2. **Penetration:** The unit shall penetrate 30 millimeters of steel.
- 2.5.3. **Digital Video Memory:** 1280 x 1024/24
- 2.5.4. **Image Processing/Conversion:** Must have a minimum 14 bit Analog to Digital conversion rate.
- 2.5.5. **Solid State Technology:** The unit shall be state-of-the-art linescan type technology and have a memory capacity of 1280 x 1024 x 24 bits, 4096 gray levels. It shall also have a contrast sensitivity of at least 22 gray levels visible as measured with an ASTM stepwedge.
- 2.5.6. **Inorganic and Organic Stripping Capability:** The unit shall be capable of allowing the operator to strip from the screen any organic or inorganic information by means of a single button without stopping the conveyor belt, leaving only the important organic or inorganic information highlighting the potential threat areas.
- 2.5.7. **Semi-Automatic Explosive Detection:** The system shall automatically highlight items that represent potential explosives those items with unusually high concentrations of atomic numbers 6, 7 and 8.
- 2.5.8. **Real-Time Operation:** All features shall be accessible to the operator without having to stop the conveyor belt.
- 2.5.9. **Zoom Function:** The keyboard shall allow up to 16x zooming via Panning Zoom Pad without the use of a mouse or trackball. The screen image shall include a Zoom Position Locator Box which identifies the area of the bag currently being magnified. Unit must be equipped with Optizoom feature which automatically magnifies the screened image to utilize the entire available monitor space.
- 2.5.10. **Stored Image Review:** The unit shall store the previous 10 images for review without having to reverse the belt or rescan the item.
- 2.5.11. **Automatic Dense Area Detection:** The unit shall automatically detect sections of the image of high absorption, ie, dense and dark, and lighten and enhance only these selected areas with no change to the surrounding image.
- 2.5.12. Unit must be proven system in manufacture for more than two (2) years and have existing base of over 200 units.
- 2.6. **INSTALLATION:** The bidder shall provide a factory-trained service technician to install the system. The service technician shall provide operational training for the security personnel that cover the mechanical functioning of the unit.
- 2.7. **WARRANTY:** A minimum of one year parts and labor warranty will be delivered with the unit.
- 2.7.1. **Maintenance Support** – The unit's manufacturer must provide a nationwide technical service network with toll-free (800 or equivalent) telephone support available 24 hours a day. On-site service must be available seven days a week.
- 2.7.2. Service, training, and support services must be prompt and reliable. Bidder shall submit the response time to service calls for on-site service in Section 4. Manufacturer proof of technician certification must be provided.
- 2.7.3. **Labor and Part Rates:** The County is interested in contracting repair labor and original equipment manufacture parts with awarded contractor for a minimum of 5 years. Bidder will be asked to provide a fixed hourly labor rate and a percentage discount off list price for parts. Any additional charges must be identified in the bidder's response.
- 2.8. **TRAINING:** The Bidder shall provide the following operator training tools. 1) On-site operational training during the unit's installation. 2) On-site operator training consisting of a minimum of four hours. Training shall include identification exercises using FAA and other standard test pieces. 3) A computerized system available for purchase. This system shall offer a comprehensive training curriculum.
- 2.10. **ADD ALTERNATE**
- 2.10.1. Entry and Exit Tables: Include cost for a 3 ½ feet entry roller table and a 6 ½ feet exit roller table.
- 2.11. **BIDDERS RESPONSIBILITIES**
- 2.11.1. Bidders shall submit original manufacturer's literature and manuals to document full compliance with all specifications.
- 2.11.2. References – bidder shall provide at least 3 customer references in the State of Missouri.

2. Primary Specifications (cont.)

- 2.12. **TRADE-IN INFORMATION**
- 2.12.1. **Trade-In** – The intention is to trade-in our current equipment. The trade-in is a Heimann HiScan 2416 x-ray machine serial #10964 and purchased in 1993. If you are interested in inspecting this equipment, an appointment must be scheduled with Jack Wonneman of the Circuit Court Marshal's Office at 573-886-4075.
- 2.13. **BILLING AND PAYMENT** - Payment will be made within 30 days from receipt of a correct invoice. Invoices to be mailed to the Designee.
- 2.14. **DELIVERY** - FOB Destination - Delivery to the Thirteenth Judicial Court Marshal's Office. All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.
- 2.15. **DESIGNEE** – Thirteenth Judicial Court Marshal's Office Attn: Jack Wonneman 705 E. Walnut, Columbia, MO 65201
- 2.16. **Bid Clarification Contact** - All clarification requests shall be made in writing and received within 5 days before bid opening. Contact: Marlene Ridgway, Buyer, 601 E. Walnut, Room 209, Columbia, MO 65201. Telephone (573) 886-4392 or Facsimile (573) 886-4390 or Email: mridgway@boonecountymo.org

3. Response Presentation and Review

- 3.1 **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "NA."
- 3.2 **SUBMITTAL OF RESPONSES** - Responses **MUST** be received by the date and time noted on the title page under "Bid Submission Information and Deadline". **NO EXCEPTIONS**. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the bid number and the due date and time.
- 3.2.2. **Advice of Award** - If you wish to be advised of the outcome of this Bid, enclose with your Response a self-addressed stamped return envelope (size 10, first-class one-ounce postage) for our use in mailing a copy of the summary recap of the award. Notification will be by mail only, except to awarded Bidder.
- 3.2.3. The County's Bids, Bid Tabulations, and Bid Awards may be viewed on our web page at www.showmeboone.com. View information under *Purchasing*.
- 3.2.4. If you have obtained this bid document from our Web Page or from a source other than the Boone County Purchasing Department, please check with our office or web page prior to submitting your bid to ensure that you have a complete package. The Purchasing Department cannot be responsible for providing addenda if we do not have you on our vendor list for this bid.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** – The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for our use.
- 3.5.3. **Endurance of Pricing** - Bidder's pricing must be held until award or 60 days, whichever comes first.
- 3.5.4. **Award**: Award will be made to the lowest, responsible bidder meeting specifications, who presents the product or service that is in the best interest of Boone County. Boone County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 3.5.5. Boone County reserves the right to reject all bids. Boone County reserves the right to waive informalities in bids.

4. **Response Form** - Submit **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside, left corner with your company name and return address, the proposal number and the due date and time.

- 4.1. Company Name: _____
- 4.2. Address: _____
- 4.3. City/Zip: _____
- 4.4. Phone Number: _____
- 4.5. Fax Number: _____
- 4.6. Federal Tax ID: _____

4.7. **Pricing**

4.7.1. **Walk Through Metal Detector** \$ _____

4.7.2. Brand: _____

4.7.3. Model: _____

4.7.4. Response time to Service Calls per section 2.2.14.2. _____

4.7.5. Hourly Labor/Repair Rate per section 2.2.14.3. _____

4.7.6. Percentage discount off list price of OEM parts _____

4.7.7. **Add Alternate** – Price for two back-up batteries per section 2.3.1. \$ _____

4.8. **X-Ray Screening System** \$ _____

4.8.1. Brand: _____

4.8.2. Model: _____

4.8.3. Response time to Service Calls per section 2.7.2. _____

4.8.4. Hourly Labor/Repair Rate per section 2.7.3. _____

4.8.5. Percentage discount off list price of OEM parts _____

4.8.6. **Add Alternate** – Entry and Exit tables per section 2.10.1. \$ _____

4.9. **Grand Total including add alternates (4.7.1.+4.7.7.+4.8.+4.8.6.)** \$ _____

4.10. Warranty description

4.11. Delivery after Receipt of Order _____

4.12 Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
_____ Yes _____ No

4. Response Form – (cont.)

4.13. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid, which has been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.13.1. Authorized Representative (Sign By Hand):

4.13.2. Type or Print Signed Name:

4.13.3. Today's Date: _____

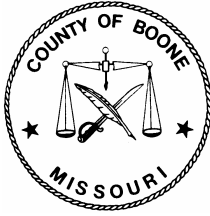


Standard Terms and Conditions

Boone County Purchasing
601 E. Walnut, Room 209
Columbia, MO 65201

Marlene Ridgway, Buyer
Phone: (573) 886-4392- Fax (573) 886-4390

-
1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Quotation and/or Proposal.
 2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
 3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the quotation and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
 4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
 5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
 6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
 7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
 8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
 9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
 10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
 11. No bid transmitted by fax machine will be accepted.
 12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
 13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.



"No Bid" Response Form

Boone County Purchasing
601 E. Walnut, Room 209
Columbia, MO 65201

Marlene Ridgway, Buyer
(573) 886-4392– Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 38-27MAY03 - Walk Through Metal Detector and X-Ray Screening System

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____