



## Request for Quote (RFQ)

Boone County Purchasing  
601 E. Walnut, Room 208  
Columbia, MO 65201

**Melinda Bobbitt, CPPB, Director**  
(573) 886-4391 – Fax: (573) 886-4390  
Email: [mbobbitt@boonecountymo.org](mailto:mbobbitt@boonecountymo.org)

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### **Bid Data**

Bid Number: 50-14JUN02  
Commodity Title: **Damaged Buildings Demolition and Removal –  
Boone County Fairgrounds**

### **DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT**

**Bid may be returned by mail or fax.**

### **Bid Submission Address and Deadline**

Day / Date: FRIDAY – June 14, 2002  
Time: 1:30 P.M.  
Location / Mail Address: **Boone County Purchasing Department  
Boone County Johnson Building  
601 E. Walnut, Room 208  
Columbia, MO 65201**  
Fax Number for Bid Submission: **(573) 886-5490**  
Directions: The Johnson Building is located on the Northeast corner at 6<sup>th</sup> Street and Walnut Street. Enter the building from the East Side. Wheel chair accessible entrance is available on the West side of the building.

1. **Scope of Work:** Two buildings, known as the old Cottonwood Airport Hangers, located at the Boone County Fairgrounds, received extensive wind damage in May 2002. Boone County is seeking a Contractor to remove all debris from both buildings. Removal shall include the two damaged buildings, remaining contents, and all concrete beneath these buildings. All blown debris shall be gathered up and removed. Site shall be left clean.
- 1.1. **Asbestos Inspection:** County has not inspected or verified whether any hazardous material is located in the debris. The successful contractor shall be responsible for any necessary asbestos or other inspection testing or remediation. Bid price shall include all necessary inspections.
2. **Inspection of Site:** It is the bidder's responsibility to become fully informed as to where services are to be provided and/or the nature and extent of the work required. To arrange a site visit, contact Melinda Bobbitt, CPPB, Director of Purchasing, **no later than 10:00 a.m., Thursday, June 13**, 601 E. Walnut, Room 208, Columbia, Missouri 65201. Phone: (573) 886-4391 Fax: (573) 886-4390.
3. **Contractor's Insurance Requirements** - The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and the County has approved such insurance. All policies shall be in amounts, form and companies satisfactory to the County.
  - 3.1. **Compensation Insurance** - The Contractor shall take out and maintain during the life of this contract, Employee's Liability and Worker's Compensation Insurance for all of their employees employed at the site of work. In case any class of employees engaged in hazardous work under this contract at the site of the work is not protected under the Worker's Compensation Statute, the Contractor shall provide Employee's Liability Insurance for the protections of their employees not otherwise protected.
  - 3.2. **Comprehensive General Liability Insurance** - The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.
  - 3.3. **Automobile Public Liability and Property** - The Contractor shall maintain during the life of this contract, such comprehensive general liability insurance as shall protect them from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.
  - 3.4. **Owner's Contingent or Protective Liability and Property Damage** - The Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. It is preferred that this policy includes a provision for alleged assault and battery. The minimum amounts of such insurance will be \$2,000,000.00 per occurrence, combined single limits. Should any work be subcontracted, these limits will also apply.
  - 3.5. **Insurance Certifications** - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract and requiring a thirty day mandatory cancellation notice. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of project.
4. **Indemnity Agreement** - To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, agents, and employees from and against all claims arising by reason of any act or failure to act, negligent or otherwise, of Contractor, (meaning anyone, including but not limited to consultants having a contract with Contractor or subcontractor for part of the services), of anyone directly or indirectly employed by Contractor, or of anyone for whose acts

the Contractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

5. **Response Form – Submit Response in a single sealed envelope, clearly marked on the outside, left corner with your company name and return address, the bid number and the due date and time. Response may be faxed by due date to (573) 886-4390.**

5.1. Company Name: \_\_\_\_\_

5.2. Address: \_\_\_\_\_

5.3. City/Zip: \_\_\_\_\_

5.4. Phone Number: \_\_\_\_\_

5.5. Fax Number: \_\_\_\_\_

5.6. Federal Tax ID: \_\_\_\_\_

- 5.6.1.  Corporation  
 Partnership - Name \_\_\_\_\_  
 Individual/Proprietorship - Individual Name \_\_\_\_\_  
 Other (Specify) \_\_\_\_\_

**DESCRIPTION**

**UNIT PRICE**

5.7. Boone County Fairgrounds - Damaged Buildings Project (includes all labor, services, products, materials, freight, and insurance to complete project as described in bid) \$ \_\_\_\_\_

5.8. **Project Completion: Within \_\_\_\_\_ days after Receipt of Notice to Proceed by County.**

5.9. Authorized Representative (Sign By Hand):

\_\_\_\_\_

Type or Print Signed Name:

Today's Date: \_\_\_\_\_

\_\_\_\_\_



**Boone County Purchasing**

601 E. Walnut, Room 208

Columbia, MO 65201

**Melinda Bobbitt, Director**

Phone: (573) 886-4391 – Fax: (573) 886-4390

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***Standard Terms and Conditions***

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item by item basis, or an “all or none” basis, whichever is in the best interest of the County.
3. Bidders should use the bid forms provided for the purpose of submitting bids, return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
5. **The completion date shall be stated in definite terms, as it will be taken into consideration in awarding the bid. Time is of the essence.**
6. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
7. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
8. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
9. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.