



Request for Bid (RFB)

Boone County Purchasing
601 E. Walnut, Room 208
Columbia, MO 65201

Melinda Bobbitt, CPPB, Director
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Bid Data

Bid Number: 43-18JUN02
Commodity Title: **Parking Lots Surface Improvements**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Pre-Bid Conference with Site Visits

Day / Date: **Tuesday – June 11, 2002**
Time: **10:00 A.M.**
Location: Boone County Purchasing Department
Boone County Johnson Building
601 E. Walnut, Room 208
Columbia, MO 65201
Boone County Purchasing Department

Bid Submission Address and Deadline – Bid Closing

Day / Date: **TUESDAY - June 18, 2002**
Time: **1:25 P.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: Boone County Purchasing Department
Boone County Johnson Building
601 E. Walnut, Room 208
Columbia, MO 65201
Directions: The Johnson Building is located on the Northeast corner at 6th Street and Walnut Street. Enter the building from the East Side. Wheel chair accessible entrance is available on the West side of the building.

Bid Opening

Day / Date: **TUESDAY - June 18, 2002**
Time: **1:30 P.M. C.S.T.**
Location / Address: Boone County Johnson Building Conference Room
601 E. Walnut, Room 213
Columbia, MO 65201

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form**
Standard Terms and Conditions
Exhibit A- Prior Experience
Exhibit B-Site Locations

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax or e-mail, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: Written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. Alternates may be chosen in any combination and/or order.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.6. **CONTRACT PERIOD** - Contract resulting from this Bid will have an initial project start date of approximately mid-July 2002 with parking lots surface improvements completed by the end of August 2002.
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS AND/OR SERVICES TO BE PROVIDED** – Boone County, hereafter referred to as “County”, proposes to contract with an individual(s) or organization(s), hereinafter referred to as “Contractor” for a contract for the furnishing of all labor, materials, tools, equipment, transportation, services, and supervision to perform **Parking Lots Surface Improvements** to various parking lots owned by Boone County – Missouri.
- 2.1.1. **Scope of Services-** The Contractor shall furnish all labor, equipment, and traffic control necessary to complete the following improvements:
Base Bid: Johnson Building Lot – Remove and replace 7 locations of asphalt, crack seal the lot, surface seal the lot, and stripe the lot.
Alternate 1: Walnut Lot – PCCP remove and full depth replacement at one location in the lot.
Alternate 2: Guaranty Lot – Crack seal the lot, surface seal the lot, and stripe the lot.
Alternate 3: Clark Lot - Crack seal the lot, surface seal the lot, and stripe the lot.
Alternate 4: Judges Lot - Crack seal the lot.
- 2.1.2. **Proposed Project Locations: Columbia, Missouri:**
Johnson Building Lot, 601 E. Walnut Street; Walnut Lot, 609 E. Walnut; Guaranty Lot, 603 E. Ash; Clark Lot, Park Street & 10th Street; Judges Lot, 705 East Walnut Street.
- 2.1.3. **Contract Documents** – The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidder(s) desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to County legal counsel.
- 2.1.4. **Project Schedule-** Work shall be performed Friday from 5:30 p.m. to sundown, Saturday during daylight hours, and Sunday during daylight hours. It is the Contractor’s responsibility to notify the County Facilities Maintenance Manager within 24 hours of starting the work. A project schedule depicting the progression of work must be submitted for the County’s approval. Work should begin around mid-July and parking lots surface improvements project should be complete by the end of August 2002.
- 2.1.5. **PRE-BID CONFERENCE** – A pre-bid conference is scheduled for Tuesday, June 11, 2002 at 10:00 a.m. at the Boone County Johnson Building, Purchasing Department, 601 E. Walnut Street, Conference Room 213, Columbia, MO 65201. Upon completion of the pre-bid conference, a site tour will be conducted.
- 2.1.5.1. All potential bidders are encouraged to attend this conference in order to ask questions and provide comments on the Request for Bid. Attendance is not mandatory to submit a response; however, bidders are encouraged to attend since information relating to this RFB will be discussed in detail. Bidders should bring a copy of the RFB since it will be used as the agenda for the pre-bid conference.
- 2.1.5.2. Bidders are strongly encouraged to advise the Purchasing Department of Boone County within five (5) days of the scheduled pre-bid conference/site visit of any special accommodations needed for disabled personnel who will be attending the conference so that these accommodations can be made.
- 2.2. **TECHNICAL REQUIREMENTS**
- 2.2.1. **Asphalt Remove and Replace – See attached drawings**
Base Bid: Johnson Building Lot – 1,500 square feet (7 locations)
1. Cut the outline of the patch with a pavement saw, pneumatic hammer, or similar device extending at least 1 foot outside the distress area.
 2. Excavate pavement and as much sub-grade as necessary to reach a firm support.
 3. Trim, remove loose material, and compact the sub-grade.
 4. Apply a tack coat to the vertical faces of the excavation. Use SS-1, SS-1h, CSS-1, CSS-1h, or CRS-1h asphalt emulsions (MoDOT Section 407 Standard Specifications) as recommended by the manufacturer.
 5. Backfill the prepared excavation with commercial grade asphalt mix shoveled directly from the truck. Place asphalt against the edges of the excavation first and then work to the center. Spread the asphalt mixture carefully to avoid segregation of materials. The patch may be placed in one lift but the amount of mixture should allow the patch to be level with the pavement after compaction

(the patch should not be depressed or humped). The patch should be laid and compacted before the mix temperature drops below 185 degrees Fahrenheit.

6. Compact each lift of the patch thoroughly with a vibratory plate compactor or vibratory roller.
7. Check the vertical alignment and smoothness of the patch with a straightedge or string line. Repair any deficiencies.

2.2.2. Crack Sealing – See attached drawings

Base Bid: Johnson Building Lot – 1,000 feet

Alternate 1: Guaranty Lot – 150 feet

Alternate 2: Clark Lot – 50 feet

Alternate 4: Judges Lot – 150 feet

1. Clean the crack using high-pressure air, sandblasting, wire brushing, or hot air blasting.
2. Inspect the cracks to ensure they are clean and dry immediately before applying sealant.
3. Apply sealant from the bottom to the top of the crack to prevent air bubbles. Use a squeegee to remove any excess sealant on the pavement surface. The sealant should be hot poured Trumball 3405 Rubber Asphalt Joint Sealer or approved equal, and shall conform to AASHTO 173 and/or ASTM D 3405 or D 1190. The crack seal material should be compatible with the surface seal coat material.

2.2.3. Surface Seal Coat – See attached drawings

Base Bid: Johnson Building Lot – 28,660 square feet

Alternate 2: Guaranty Lot – 7,750 square feet

Alternate 3: Clark Lot – 6,770 square feet

1. Clean the lot of loose material in order to allow the surface seal to adhere to the pavement.
2. Surface seal coat the parking lots with commercial asphalt sealer (coal tar based). Apply two coats with sand as recommended by the manufacture.
3. Use precautions to prevent the surface seal coat from flowing out of the lots and into the surrounding drainage system.
4. Place the surface seal coat such that it is allowed to cure prior to opening the lot at sunrise Monday morning.

2.2.4. Striping – See attached drawings

Base Bid: Johnson Building Lot – 79 parking spaces

Alternate 2: Guaranty Lot – 26 parking spaces

Alternate 3: Clark Lot – 24 parking spaces

1. Stripe all parking spaces for each lot as indicated on the drawings
2. Mark general parking spaces with industry standard yellow parking lot paint.
3. Mark handicap parking spaces with industry standard blue parking lot paint. Paint the international blue insignia on the inside of the handicap parking spaces.
4. The striping shall match the existing striping prior to surface sealing. Use a straight edge when completing the striping.

2.2.5. PCCP Full Depth Replacement – See attached drawings

Alternate 1: Walnut Lot – 270 square feet

1. Remove the existing pavement and excavate the sub-grade to provide sufficient depth to provide for 4 inches of compacted Type I stone base.
2. Compact earth sub-grade. Add Type I stone based and compact to 95 percent standard Proctor density and 4 inches in depth.
3. Replacement Portland cement concrete shall meet MoDOT Section 501 of the Standard Specifications. Minimum thickness of replacement concrete shall be 6 inches.
4. In area of replacement, use #4 dowels 24-inch OC. Dowels 18 inches long, drilled 9 inches into existing concrete pavement, leaving 9 inches exposed.
5. Complete concrete pavement replacement on the same vertical and horizontal grades as presently exists. Broom finish the pavement.
6. The Contractor shall saw cut and seal the new patch to match the adjacent panels. The joints sealer shall be Sonolastic SL 1 polyurethane sealant or approval equal.

2.3. CONTRACTOR RESPONSIBILITIES

- 2.3.1. The Contractor shall be responsible for the removal and lawful disposal of all excess materials, and costs for said services shall be included in the bid price.
- 2.3.2. The Contractor shall complete all required utility locations prior to commencement of work.
- 2.3.3. The Contractor shall be responsible for accurately measuring the quantity of material required for the entire project. Quantities are estimated. The County does not guarantee minimum order quantities. The County reserves the right to increase or decrease quantities as requirements dictate. Payment is based on actual field measurements.
- 2.3.4. The Contractor shall comply with all Federal, State and Local laws, ordinances, rules, and regulations, that in any manner affect the work. Special attention is called to, but not limited to, the local environmental ordinances. Ignorance on the part of the Contractor will in no way relieve him from responsibility of compliance with all said laws, ordinances, rules, and regulations.
- 2.3.5. The Contractor shall be required to schedule project inspections with the Facility Maintenance Manager.
- 2.3.6. The Contractor shall provide all material safety data sheets prior to use of any hazardous material on the site.
- 2.3.7. The Contractor shall be responsible for the demolition and removal of any existing materials in the work area.
- 2.3.8. The Contractor shall be responsible for removing and replacing damaged surface during the project at no additional expense to the County.
- 2.3.9. The Contractor shall be required to remove all waste and debris and the site will be left clean at the end of each workday.
- 2.3.10. The Contractor shall be required to provide appropriate warning signs and barricades during the project to insure public safety.
- 2.3.11. The Contractor shall provide new material of high quality that shall give long life. The workmanship shall be of high quality in every detail.
- 2.4. **WARRANTY** –The Contractor shall be responsible for a period of one year from and after the date of final acceptance by the County of the work covered by this Contract, for any repairs or replacements caused by defective materials, workmanship, or equipment which, in the judgment of the County, shall become necessary during such period. The Contractor shall undertake with due diligence to make the aforesaid repairs and/or replacements within ten days after receiving written notice that such repairs or replacements are necessary. If the Contractor should neglect to begin such repairs or replacements within this period or in case of emergency, where, in the judgment of the County, delay would cause serious loss or damage, the repairs and/or replacements may be pursued by the County charged to the Contractor.
- 2.5. **PREVAILING WAGE** - Prevailing hourly rate of wages is not required for this project.
- 2.6. **DESIGNEE** – Boone County Facilities Maintenance, Ken Roberts, Manager, 601 E. Walnut, Room 206, Columbia, Missouri 65201. Phone: (573) 886-4400.
- 2.6.1. **Bid Clarification/Contact** – Any questions or clarifications concerning bid documents should be addressed in writing, PRIOR TO BID OPENING, to Melinda Bobbitt, CPPB, Director of Purchasing, 601 E. Walnut Street, Columbia, MO 65201. Phone: (573) 886-4391 Fax: (573) 886-4390 E-mail: mbobbitt@boonecountymo.org.
- 2.7. **BILLING AND PAYMENT** – Payment will be made after the work has been completed and an invoice has been received. The contractor must submit an invoice and charges must only include prices listed in the contractor’s bid response. Any additional costs associated with this project must be approved through the appropriate Change Order mechanism approved by the Boone County Commission. No additional fees or taxes shall be included as additional charges. The County agrees to pay the invoice within 30 days of receipt. Invoices should be submitted to Boone County Facility Maintenance at the above address.
- 2.8. **INSURANCE REQUIREMENTS**
- 2.8.1. **Contractor Insurance-** The Contractor shall not commence work under this Contract until they have obtained all insurance required under this paragraph and the County has approved such insurance. All policies shall be in amounts, form, and companies satisfactory to the County, which must carry an A-6 or better rating as listed in the A.M. Best or Equivalent Rating Guide.
- 2.8.2. **Compensation Insurance** - The Contractor shall take out and maintain during the life of this Contract, Employee’s Liability and Worker’s Compensation Insurance for all of their employees employed at the site of work. In case any class of employees engaged in hazardous work under this Contract at the site of the

- work is not protected under the Worker's Compensation Statute, the Contractor shall provide Employee's Liability Insurance for the protections of their employees not otherwise protected.
- 2.8.3. **Comprehensive General Liability Insurance** - The Contractor shall take out and maintain during the life of this Contract, such comprehensive general liability insurance as shall protect them from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this Contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.
- 2.8.4. **Automobile Public Liability and Property** – The Contractor shall maintain during the life of this Contract, automobile public liability insurance in the amount of not less than \$2,000,000.00 combined single limit for any one occurrence and not less than \$150,000.00 per individual. Said insurance shall cover both bodily injury, including accidental death and property damage, to protect Contractor from any and all claims arising from the use of the contractor's own automobiles, teams, and trucks; hired automobiles, teams, and trucks; and both on and off the site of work.
- 2.8.5. **Owner's Contingent or Protective Liability and Property Damage** - The Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance, which shall protect the County against any and all claims, which might arise as a result of the operations of the Contractor in fulfilling the terms of this Contract during the life of the Contract. It is preferred that this policy includes a provision for alleged assault and battery. The minimum amounts of such insurance will be \$2,000,000.00 per occurrence, combined single limits. Should any work be subcontracted, these limits will also apply.
- 2.8.6. **Insurance Certifications** - The Contractor shall furnish the County with Certificate(s) of Insurance, which name the County as additional insured in an amount as required in this Contract and requiring a 30-day mandatory cancellation notice. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the work.
- 2.9. **INDEMNITY AGREEMENT** – To the fullest extent permitted by law, Contractor shall indemnify, hold harmless, and defend the County, its directors, agents, and employees from and against all claims arising by reason of any act or failure to act, negligent or otherwise, of Contractor, (meaning anyone, including but not limited to consultants having a contract with Contractor or subcontractor for part of the services), of anyone directly or indirectly employed by Contractor, or of anyone for whose acts the Contractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.
- 2.10. **SALES/USE TAX EXEMPTION** – County will provide the Contractor with a completed Missouri Project Exemption and Missouri Tax Exemption letter for Boone County, Missouri and the Contractor shall be responsible for furnishing the exemption certificate and tax exemption letter to all authorized subcontractors and suppliers providing materials incorporated in the work. All invoices issued for purchases for such materials, supplies, and taxable rentals shall be in the name of Boone County and contain the project number assigned by Boone County for the contract awarded. It shall be the responsibility of the Contractor to insure that no sales or use taxes are included in the invoices and that the County pays no sales/use taxes from which it is exempt. The Contractor shall be responsible for obtaining revised exemption certificates and revised expiration dates if the work extends beyond the estimated project completion date or a certificate expiration date. The Contractor shall also be responsible for retaining a copy of the project exemption certificate for a period of five years and for compliance with all other terms and conditions of section 144.062 RSMo. Not otherwise herein specified. The Contractor agrees not to use or permit others to use the project exemption certificate for taxable purchases of materials or rentals and supplies not directly incorporated into or used in the work to which it applies and agrees to indemnify and hold the County harmless from all losses, expenses and costs including litigation expenses and attorney fees resulting from the unauthorized use of such project exemption certificates.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, the Contractor shall submit Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in Contractor’s Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain “N/A.”
- 3.2. **SUBMITTAL OF RESPONSES** - Responses **MUST** be received by the date and time noted on the title page under “Bid Submission Information and Deadline”. **NO EXCEPTIONS**. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, 3 complete copies of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number, and the due date and time.
 - 3.2.2. **Advice of Award** - If you wish to be advised of the outcome of this Bid, enclose with your Response a self-addressed stamped return envelope (size 10, first-class one-ounce postage) for County use in mailing a copy of the summary recap of the award. Notification will be by mail only, except to awarded Bidder.
 - 3.2.3. **Web Page**- Vendors may view Bids, Bid Tabulations, and Bid Awards on the Boone County Web Page at <http://www.showmeboone.com>.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under “Bid Opening”, all Responses will be opened in public. Brief summary information from each will be read aloud.
 - 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder’s name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County’s best interest.
- 3.5. **EVALUATION PROCESS** – The County’s sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County’s needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
 - 3.5.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
 - 3.5.3. **Endurance of Pricing** – Bidder’s pricing must be held until contract execution or 60 days, whichever comes first.

4. **Response Form** – Submit **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the **outside, left corner** with your company name and return address, the bid number, and the due date and time.

4.1. Company Name: _____

4.2. Address: _____

4.3. City/Zip: _____

4.4. Phone Number: _____

4.5. Fax Number: _____

4.6. Federal Tax ID: _____

- 4.6.1. () Corporation
- () Partnership - Name _____
- () Individual/Proprietorship - Individual Name _____
- () Other (Specify) _____

4.7. **BID RESPONSE** – Bid prices must include any and all labor, parts, and material required to perform the work described in Section 2 of this bid request.

	Description	Unit of Measure	Estimated Quantity	Unit Price	Extended Total
4.7.1.	Base Bid: Johnson Building				
	Remove and Replace Asphalt	Square Feet	1,500	\$_____	\$_____
	Crack Seal	Lineal Feet	1,000	\$_____	\$_____
	Surface Seal	Square Feet	28,660	\$_____	\$_____
	Stripping	Spaces	79	\$_____	\$_____
				TOTAL COST	\$_____
4.7.2.	Alternate 1: Walnut Lot				
	PCCP Removal and Replacement	Square Feet	270	\$_____	\$_____
				TOTAL COST	\$_____
4.7.3.	Alternate 2: Guaranty Lot				
	Crack Seal	Lineal Feet	150	\$_____	\$_____
	Surface Seal	Square Feet	7,750	\$_____	\$_____
	Stripping	Spaces	26	\$_____	\$_____
				TOTAL COST	\$_____
4.7.4.	Alternate 3: Clark Lot				
	Crack Seal	Lineal Feet	50	\$_____	\$_____
	Surface Seal	Square Feet	6,770	\$_____	\$_____
	Stripping	Spaces	24	\$_____	\$_____
				TOTAL COST	\$_____

4.7.5. **Alternate 4: Judges Lot**

Crack Seal	Lineal Feet	150	\$ _____	\$ _____
			TOTAL COST	\$ _____

Note: Quantities are estimated. Payment will be made on actual in place quantities.

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

Authorized Representative (Sign By Hand):

Type or Print Signed Name:

Today's Date:

- 4.9. Work will begin on this project 10 days after receipt of Notice to Proceed.
- 4.10. Work will be completed within 45 days after project commences.
- 4.11. Bidder must provide 3 references for services rendered to commercial clients that are similar in size and scope of this project. References should be provided in Exhibit A.



Boone County Purchasing
601 E. Walnut, Room 208
Columbia, MO 65201
Melinda Bobbitt, Director

Phone: (573) 886-4391 – Fax: (573) 886-4390

Standard Terms and Conditions

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item by item basis, or an “all or none” basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.

EXHIBIT A

PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

1. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):

2. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):

3. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):

EXHIBIT B

ATTACHMENTS

Base Bid – Johnson Building Lot

Alternate #1 – Walnut Lot

Alternate #2 – Guaranty Lot

Alternate #3 – Clark Lot

Alternate #4 – Judges Lot