



# APPLICATION MERCHANT'S LICENSE BOONE COUNTY, MISSOURI

License year January 1 through December 31, 2010



*Please type or print clearly*

## INFORMATION REGARDING BUSINESS:

MISSOURI STATE SALES TAX NUMBER (8 digits)         **required**

LEGAL NAME (corporation/individual/company/llc) \_\_\_\_\_

ADDRESS \_\_\_\_\_  
For Above (street) (city) (state) (zip code)

TELEPHONE NUMBER ( ) \_\_\_\_\_  
For Above

NAME OF BUSINESS IN BOONE COUNTY \_\_\_\_\_

BUSINESS LOCATION ADDRESS IN BOONE COUNTY  
\_\_\_\_\_  
(street) (city) (zip code)

MAILING ADDRESS FOR LICENSE RENEWAL  
\_\_\_\_\_  
(#) (street) (city) (state) (zip code)

TELEPHONE \_\_\_\_\_ DATE BUSINESS  
For Boone County Location OPENED

NATURE OF BUSINESS \_\_\_\_\_  
(retail clothing, restaurant, etc)

## INFORMATION REGARDING APPLICANT:

APPLICANT IS: OWNER  MANAGER  AGENT

LEGAL NAME OF APPLICANT \_\_\_\_\_  
Please print (last name) (first name) (middle initial)

**E-mail address** \_\_\_\_\_  
(if available)

\_\_\_\_\_  
**Signature of Applicant** **Date**

**Payment may be made by check, money order, traveler's check or credit card.**

Attach payment for **\$25.00**, made payable to **Patricia S. Lensmeyer, Collector** and return to:  
Roger B. Wilson Boone County Government Center  
801 East Walnut, Room 118  
Columbia, MO 65201-4890

Please visit our web site at [www.showmeboone.com/collector](http://www.showmeboone.com/collector) or call (573) 886-4285 for additional information.

# 1

## CONTACT THE STATE OF MISSOURI

You are required by §150.100 RSMo, 2000, to have a county Merchant's License if the Missouri Department of Revenue issues your business a State Sales Tax Number. This is the ONLY prerequisite for obtaining the county license. You may contact the state tax office at 301 W. High Street, (Truman Building), Jefferson City MO 65101, telephone (573) 751-2836, <http://dor.mo.gov/tax/business/>

# 2

## YOU MAY ALSO NEED A CITY BUSINESS LICENSE

- ◆ If your business is located within Columbia's city limits, please contact:

City of Columbia  
Attn: Business License Office  
725 East Broadway  
Columbia, MO 65201  
(573) 874-7378

Web address: [www.gocolumbiamo.com](http://www.gocolumbiamo.com)

- ◆ If your business is located within any other city in Boone County please contact the City Clerk to determine what, if any, city license is required.

CITY	CITY CLERK PHONE NUMBER	FEE
Ashland	(573) 657-2091	\$15.00 and ↑
Centralia	(573) 682-2139	\$15.00 and ↑
Hallsville	(573) 696-3885	\$10.00
Harrisburg	(573) 874-0138	Not Applicable
Hartsburg	(573) 657-2729	\$10.00
Rocheport	(573) 698-3245	\$5.00 and ↑
Sturgeon	(573) 687-3321	\$2.50 and ↑

# 3

**BOONE COUNTY MERCHANT'S LICENSE - PLEASE NOTE State of Missouri license requirements MUST be satisfied before we can issue a Boone County Merchant's License.**

PATRICIA S. LENSMEYER  
BOONE COUNTY COLLECTOR OF REVENUE  
ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER  
801 EAST WALNUT, ROOM 118  
COLUMBIA, MO 65201-4890  
(573) 886-4285

Web address: [www.showmeboone.com/collector](http://www.showmeboone.com/collector)

If you have any questions or need additional information please contact our office.

**BOONE COUNTY LICENSE APPLICATION ON REVERSE**