

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Planning and Zoning Director Stan Shawver
County Counselor John Patton
Deputy County Clerk Shawna Victor

The meeting was called to order at 7:02 p.m.

Subject: Adopt 2004 Budget for Boone County

June Pitchford, Boone County Auditor, was present on behalf of this item.

June Pitchford reviewed the schedule of Commission changes to the 2004 proposed budget. The total of changes to the general fund is \$1,849 and grand total for all funds is \$201,605.

Schedule of Commission Changes to the 2004 Proposed Budget

<u>Description</u>	<u>Expenditure</u>	<u>Account</u>	<u>Revenue</u>	<u>Comments</u>
General Fund				
(Fund # 100)				
County Commission--				Commissioner
-Commission travel to		1121-		believes existing
Washington D.C.	\$ (1,600)	37220		funds will be
		1121-		sufficient
	\$ (1,600)	37235		
Human Resources--				
Reduce Employment		1115-		Reduce radio
Advertising Budget	\$ (5,000)	84300		advertising
Purchasing--				
Increase		1118-		Current budget
local mileage	\$ 325	59200		insufficient

Purchasing--Increase dues to purchasing organization	\$ 35	1118- 37000	Membership for staff
Requested Reductions from Circuit Court Circuit Court Services- various accounts	\$ (500)	1210- 23000	Reduce office supplies
	\$ (330)	1210- 23018	Reduce printer supplies
	\$ (270)	1210- 37240	Reduce Registration Fees
	\$ (250)	1210- 59200	Reduce local mileage
	\$ (1,000)	1210- 71101	Reduce Professional Services
	\$ (5,425)	1210- 92301	Reduce replacement computer hardware
Jury Services reduction	\$ (7,225)	1230- 71100	Reduce Outside Services-- Juror expenses
Juvenile Office	\$ (5,000)	1241- 71100	Reduce Outside Services
Juvenile Justice Center-various accounts	\$ (2,500)	1242- 71101	Reduce Professional Services
	\$ (1,000)	1242- 48000	Reduce telephone
	\$ (500)	1242- 48100	Reduce Natural Gas
	\$ (1,000)	1242- 48200	Reduce Electricity
Circuit Clerk- various accounts	\$ (2,000)	1221- 23000	Reduce Office Supplies
	\$ (3,000)	1221- 91301	Reduce Computer Hardware

Corrections--Increase			Increase total
Contract Inmate		1255-	General Fund
Housing	\$ 5,000	71100	appropriation to
			\$10,000/month
			for an annual
			total of \$120,000
 Contingency--			
Increase 75% Nursing		1123-	Increase in Salary
FTE to 100% FTE	\$ 11,918	86850	and Wages
		1123-	
(Position # 599)	\$ 912	86850	Increase in FICA
Included in			
Contingency at this		1123-	Increase in
time (total \$13,354)	\$ 54	86850	Disability
			Increase in
			Workers
		1123-	Compensation
	\$ 470	86850	Insurance
Mail Services	\$ 300	1194-	Zip Code
		70050	software increase
 Prosecuting			
Attorney--Add			
portion of Attorney		1261-	Increase Salary
Salary	\$ 17,896	10100	and Wages
(previously included			
in PA Bad Check		1261-	
Fund, Position #261)	\$ 1,370	10200	Increase FICA
665 hours, or .32		1261-	Pro-rated Health
FTE	\$ 1,301	10300	Insurance
			Pro-rated
		1261-	Disability
	\$ 83	10325	Insurance
		1261-	Pro-rated Life
	\$ 13	10350	Insurance
		1261-	Pro-rated Dental
	\$ 101	10375	Insurance
			Workers
		1261-	Compensation
	\$ 83	10400	Insurance
		1261-	Pro-rated 401(A)
	\$ 188	10500	Match
 Total General Fund	\$ 1,849		

**Hospital Profit
Share Fund (Fund
209)**

Add South County Regional Wastewater Planning	<u>\$ 42,000</u>	2090- 71101

Increase
professional
services to fund
county portion of
project

**Tax Maintenance
Fund (Fund # 211)**
County Collector of
Revenue is the
Appropriating Authority
for this Fund

Add amount for microfilming	<u>\$ 26,500</u>	2110- 71100

Collector
withdrew request
from General
Fund and
authorized
funding from Tax
Maintenance
Fund.

**Prop L- Law
Enforcement Services
Fund (Fund # 290)**

Re-budget funds for additional replacement vehicle	\$ 14,256	2901- 92400

Budget revision
approved in
December 2003
but purchase not
completed.
Therefore, monies
need to be re-
budgeted.

Remove 7 Mobile Data Terminals	\$ (63,000)	2901- 91301

Were purchased
with excess funds
in 2003;
therefore, they are
removed from
2004.

Add appropriation for contract inmate housing	\$180,000	2906-71100	This is in addition to the \$120,000 appropriation in the General Fund.
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Total Law Enforcement Services Fund (Prop L)	\$ 131,256	
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Facilities and Grounds Fund (Fund # 610)

Re-organize Housekeeping: eliminate contract custodial services for Courthouse and add Custodian FTE; replace Lead Custodian with Custodian FTE	\$ (8,299)	6101-10100	Budgetary savings from changing Lead Custodian to Custodian FTE
	\$ (635)	6101-10200	FICA savings Salary & Wage cost for additional Custodian
	\$ 21,116	6101-10100	FICA cost for additional Custodian
	\$ 1,615	6101-10200	FICA cost for additional Custodian
	\$ 4,025	6101-10300	Health Insurance cost of additional Custodian Disability Insurance cost for additional Custodian
	\$ 96	6101-10325	Life Insurance cost for additional Custodian
	\$ 40	6101-10350	Dental Insurance cost for additional Custodian
	\$ 315	6101-10375	Workers Compensation cost for additional Custodian
	\$ 1,017	6101-10400	401(A) match for additional Custodian
	\$ 585	6101-10500	Custodian

\$	(315)	6101-10500	Adjust 401(a) match
			Reduce contract janitorial services (leaves \$1,020 for CH contract cleaning)
\$	(18,660)	6101-60125	Additional Floor Scrubber- for Courthouse
\$	3,600	6101-91300	Reduce Emergency to \$2,000 (from \$3,500)
\$	(1,500)	6101-86800	
\$	(3,000)	6100-60100	Remove Government Center Screen Replacement
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Total Facilities and Grounds Fund		\$	-

Commissioner Miller stated she believes the process that was used for this year helped to keep changes to a minimum.

Mrs. Pitchford stated the total budget for FY2004 is \$41,710,245, which reflects an approximate 3% increase over the FY2003 budget. The reason for this increase can be contributed to significant election costs, increased employee health premiums, A/S 400 upgrade, increase inmate medical costs, increased contract housing for inmates, final implementation of the pay plan, and increased spending in Proposition L.

The projected General Fund undesignated/unreserved fund balance for FY2004 is \$4,153,495 or 18.5% of expenditures. In the past, the County has experienced an ending fund balance in excess of the projected balance because spending tends to be below budget consistently.

The projected Assessment Fund undesignated/unreserved fund balance for FY2004 is \$616,980.

The projected Road and Bridge Fund combined with the Road and Bridge Sales Tax fund shows a projected ending undesignated/unreserved fund balance for FY2004 \$841,165, or the targeted 5% of expenditures.

The Law Enforcement Services Fund undesignated/unreserved fund balance for FY2004

is \$250,000, which is the minimum fund balance, plus an additional \$247,910 earmarked for future projects that are not ready to be implemented, specifically the Law Enforcement Judicial Information System and future out of county housing.

She has included on the schedule of Commission changes all changes the Commission directed her to include.

Commissioner Schnarre asked if \$180,000 for contract inmate housing in Proposition L is under contractual services in the Corrections budget. Mrs. Pitchford stated that is correct.

Commissioner Elkin asked if there is a bottom threshold or target for the undesignated/unreserved fund balance. Mrs. Pitchford stated the Government Finance Officers Association (GFOA) recommends governments that are reliant and significantly dependent on volatile sources of revenue, i.e. sales tax revenue, maintain higher fund balances. GFOA recommends maintaining levels of 20% to 25%. She is not sure if prior Commissions have embraced that level but certainly Boone County is within a normal range. She and the Commission have tried to maintain the 20% level in the past. She believes the Commission has done a good job articulating that for Public Works, 5% fund balance.

Commissioner Miller asked what the total election cost is for 2004. Mrs. Pitchford stated the cost is approximately \$650,000, with some of this in contingency and some in the election budget.

Commissioner Miller asked if this happens every four years. Mrs. Pitchford stated the County has been informed that the County will not have to bare all the election costs because there will be other entities participating. After meetings with Wendy Noren, County Clerk, the amounts were set because of anticipated shared election costs.

Commissioner Schnarre stated the Proposition L funds were outlined in a campaign brochure and this spending is not an annual appropriation but spending for over the whole 15 years. In 2003, the Sheriff spent 88% of the total Proposition L funds. In the proposed 2004 budget, the Sheriff and Corrections will receive 79.3%, Judicial Information System will receive 0.6% and there are some funds that will be carried over from 2003, the Prosecuting Attorney will receive 6.5%, and alternative sentencing and out-of-county housing will receive 13.47%.

He noted the Commission did pull some money from the Sheriff to increase funds for the out-of-county housing.

Commissioner Miller stated the money that was taken from the Sheriff's budget was funds for the seven mobile data terminals. These were purchased in 2003 instead of 2004.

Commissioner Elkin stated he does not remember discussing the Public Works addition during budget worksessions. He requests the Commission consider postponing this project. He believes that the road needs are more of a priority at this point than remodeling buildings. The area that is going to be remodeled is already set up for offices. He believes the Commission's priorities should be on the roads. There is \$110,000 budget for the building and \$45,000 budgeted for furnishings.

Commissioner Schnarre stated he was not here for the beginning of the Public Works building additions and remodeling so he reviewed the process that has been followed in the past. This project began in 2001 and this was proposed to be a three or four year project and reviewed the different phases of this project. He believes projects that have been started should be completed.

He noted that there have been some mistakes made with the management on road projects and believes there are corrections being made.

Commissioner Miller stated she believes that there is a need for a conference room at Public Works. She believes a standard is set for County employees about the type of office space that has been allotted. With the projected amount for this budget, she believes this project should be finished.

Commissioner Elkin stated the Commission has held meetings on other County buildings. He believes the consensus of those meetings was to "make do with what we have" and this should apply to Public Works too. He doesn't disagree that a conference room is needed at Public Works but thinks the Commission should reexamine their priorities. He posed the question of what is more important, investing money in county roads or investing money in modern offices and conference rooms? He believes the roads should be the priority.

Commissioner Schnarre believes everyone is working toward changing the processes for road projects from how things were done in 2003.

Commissioner Schnarre opened the floor for a public hearing on this item.

There was no one wishing to speak on this item.

Commissioner Schnarre closed the public hearing.

Commissioner Miller moved to adopt the Boone County operating budget for fiscal year 2004. The adopted budget shall consist of all appropriations included in the Proposed Budget submitted to the County Commission by the County Auditor, subject to the adjustments authorized by the County Commission that are specified in the attached schedule.

Total appropriations are set forth by line item and are summarized by 1) category (i.e., class 1, class 2, etc.) of expenditure; 2) by office, department or spending agency; and, 3) by fund. Appropriations may not be exceeded at the class level, for a given office or department, without Commission approval. Total appropriations for each fund are set forth in the individual Fund Statements that are published in the County's FY 2004 Budget. The Proposed Budget submitted by the County Auditor, and hereby incorporated into this appropriation order by reference, contains detail documentation and description for each line-item account. Appropriations shall be expended only for the purposes that are within the intent of the category in which they are included. The County Commission reserves the right to review and disallow expenditures upon a finding by the Commission that the expenditure exceeds the approved budget or the expenditure is not within the intent of the appropriation for the category as approved under this Budget and any amendments or revisions to it.

The County Commission approves all employee positions included in the Proposed Budget, adjusted for Commission changes noted in the attached schedule, together with the specified budgetary hours, range and benefit status for each position.

The County Commission also approves appropriations for the specific fixed assets identified in the various fixed asset appropriation accounts and authorizes procurement of the same in accordance with County procurement policies adopted by the County Commission.

The County Commission also authorizes the County Auditor to re-appropriate unspent FY 2003 homeland security grant funds and FY 2003 capital project funds, upon determination of the actual amounts remaining at the end of FY 2003.

Commissioner Elkin seconded the motion.

Commissioner Elkin stated it is unfortunate that the Commission does not have the authorization to do a line item veto. He does oppose to the building addition at Public Works but approves all other budgeted items.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 573-2003**

Subject: Planning and Zoning

Commissioner Schnarre noted that during Planning and Zoning sessions, the Commission will receive a report from staff and then the Commission will have the opportunity to ask staff any questions. The Commission will then move to a presentation from the applicant or agent of the applicant on behalf of their request. After that, the Commission will convene a public hearing where any testimony in favor of or in opposition to will be

welcome. Following the public hearing, the Commission will discuss the issue and then vote on the issue.

Stan Shawver, Director of the Planning and Building Inspection Department, stated that the Boone County Zoning Regulations and the Subdivision Regulations are entered into the record. (note - the file copy is retained in the Planning and Building Inspection Department).

A. Request by Arlon and Vera Gelder for an agri-business on 11.5 acres located at 6800 N Kircher Rd., Columbia.

Mr. Shawver stated this property is located 1 ½ miles northeast of Columbia on Kircher Rd. The property is zoned A-2 (Agriculture), as is all of the surrounding area. Currently there is a house and detached garage on the property, as well as several green houses, chicken house and loafing shed. This request is for a conditional use permit for an agri-business. The applicants want to convert the detached garage to a honey extracting kitchen. The master plan designates this area as being suitable for agriculture and rural residential land uses. The proposed use is consistent with the master plan. The original zoning for this tract is A-2. There have been no previous requests submitted on behalf of this tract. Staff notified 6 property owners about this request. Staff recommends approval of the request.

The Planning and Zoning Commission held a public hearing on this request on December 18, 2003. There were eight Planning and Zoning Commissioners present. They made a motion to approve this request and it comes forward to the County Commission with a recommendation for approval. This motion received eight "Yes" votes.

Arlon and Vera Gelder, 6800 N. Kircher Road, Columbia, were present on behalf of this request. Mr. Gelder stated there are several approved kitchens in Boone County that they would be able to rent but renting a honey extracting kitchen is not feasible. If they had their own kitchen then some of the smaller hobby beekeepers would be able to utilize the facility also.

Commissioner Schnarre opened the floor for a public hearing on this item.

There was no one wishing to speak on this request.

Commissioner Schnarre closed the public hearing.

Commissioner Elkin asked how many bee farms are in Boone County. Mr. Gelder stated he does not know for sure but know that there are approximately 40 members of Boone Regional Beekeepers. He noted they have 40 hives and plan to expand. The process and sell about 2,000 pounds of honey per year.

Commissioner Elkin moved to approve the request by Arlon and Vera Gelder for an agri-business on 11.5 acres located at 6800 N Kircher Rd., Columbia.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 574-2003**

B. Request by Harry and Ruth Brotzman to rezone from A-1 (Agriculture) to A-2 (Agriculture) of 9 acres, more or less, located at 8805 Hwy 63 South, Columbia.

Mr. Shawver stated this property is located on Highway 63 South, approximately 4 miles north of Ashland, on the west side of the highway. The property is zoned A-1 (Agriculture). Land to the east, south and west is zoned A-1. Land to the north, including land owned by the applicant, is zoned A-2. There is a house and barn on the property. This request is to rezone approximately 9 acres to A-2. If approved, the applicant will subdivide the property and build a second house. The original zoning for this tract is A-1. There have been no previous requests submitted on behalf of the property. The master plan designates this area as being suitable for agricultural and rural residential land uses. The request is consistent with the master plan.

The Master Plan identifies a sufficiency of resources test as a means to judge the suitability of land proposed for rezoning. The resources necessary to support the proposed rezoning can be broken down into three general categories, Utilities, Public Safety Services and Transportation.

Utilities currently available to the property include electricity, telephone and water.

The configuration of the existing lot will prevent it from being divided to the full extent that A-2 zoning would allow. There is adequate infrastructure available to serve this tract should the request be granted. Staff notified 11 property owners about this request. Staff recommends approval of the request.

The Planning and Zoning Commission held a public hearing on this request on December 18, 2003. There were eight Planning and Zoning Commissioners present. They made a motion to approve this request and it comes forward to the County Commission with a recommendation for approval. This motion received eight "Yes" votes.

Patrick Cronan, 13750 Highway VV, Rocheport, attorney for the Brotzmans, was present on behalf of this request. Mr. Cronan stated the Brotzmans want to build a house near the barn. The Brotzmans have spoken with their neighbors and have received no opposition from their neighbors.

Commissioner Schnarre opened the floor for a public hearing on this item.

There was no one wishing to speak on this request.

Commissioner Schnarre closed the public hearing.

Commissioner Miller moved to approve the request by Harry and Ruth Brotzman to rezone from A-1 (Agriculture) to A-2 (Agriculture) of 9 acres, more or less, located at 8805 Hwy 63 South, Columbia.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 575-2003**

C. Request by Randy and Kathleen Gibbs to approve a revised Review Plan for Ponderosa Subdivision Planned Industrial Subdivision located at 5481 S. Ponderosa St., Columbia.

Mr. Shawver stated this property is located on Ponderosa Street, off of the west side of Highway 63 south, immediately south of Prairie Meadows Estates and north of Williams Brother's tank farm. This proposal is to modify the portion of the approved Final Development Plan approved in July 1999; Lot 1, currently containing 2.50 acres, is proposed to be reduced to 1.59 acres. The portions of the existing final plan for Lot 2 of Ponderosa Subdivision are unmodified other than an increase in the acreage. A lot line adjustment survey will be used to modify the existing Lots 1 & 2. This survey is dependant upon a connection to the Boone County Regional Sewer District facility for Prairie Meadows and approval of this revised plan. The current zoning on the existing Lot 1 and proposed Lot 1A is M-LP (Planned Industrial). This was rezoned in 1999 and went into effect with the signing of the current Final Development Plan. A review plan and tentative rezoning of this property to M-L was approved with conditions in June of 1999. If this Revised Review Plan is approved a Revised Final Development Plan is still required. This property is currently the site of a roof truss manufacturing business on Lot 2 and self storage units on Lot 1. The proposal is to add three structures to the plan area on proposed Lot 1A, a 40' x 40' office building, and two 48' x 48' warehouse buildings. One of the warehouses has already been built the other will be new construction. The use of this property will be limited to warehousing, self storage, and office use as indicated on the plan since that is all the applicant has requested, had other or alternative uses been desired the applicant would have had to request them. Any change in use will require a new Revised Review and Revised Final Plan. The proposal rates 55 points on the point rating scale.

Staff recommends approval of the Revised Review Plan with the following 5 conditions:

1. That the connection to the Boone County Regional Sewer District is required due to the modified lot size. The lot line adjustment survey is required but can't be signed until the BCRSD is satisfied with the connection to their sewer system. Sign-off by the BCRSD is required to be obtained prior to any issuance of any further permits on the property.
2. That the development meet fire district requirements for commercial/industrial uses as a condition of approval and that use or continued use of the property without this approval be considered a violation of this condition.
3. That there is no outside storage allowed on Lot 1 (Lot 1A).
4. That it is recognized that all drive, parking, and loading areas must be a minimum of chip-seal surface; gravel surface is not allowed in the development.
5. That any lighting be shielded and directed inward and downward to the site so as to minimize light leaving the property.

The Planning and Zoning Commission considered this request on December 18, 2003. A motion was made to recommend approval of the review plan with the staff conditions. This motion received unanimous support.

Dan Brush, 506 Nichols Street, Project Engineer, was present on behalf of the applicants.

Dan Brush stated the staff report covered all the items and they do not object to the additional conditions.

Commissioner Schnarre opened the floor for a public hearing on this item.

There was no one wishing to speak on this request.

Commissioner Schnarre closed the public hearing.

Commissioner Miller moved to approve the request by Randy and Kathleen Gibbs to approve a revised Review Plan for Ponderosa Subdivision Planned Industrial Subdivision located at 5481 S. Ponderosa St., Columbia, with the following conditions:

1. That the connection to the BCRSD is required due to the modified lot size. The lot line adjustment survey is required but can't be signed until the BCRSD is satisfied with the connection to their sewer system. Sign-off by the BCRSD is required to be obtained prior to any issuance of any further permits on the property.
2. That the development meet fire district requirements for commercial/industrial uses as

a condition of approval and that use or continued use of the property without this approval be considered a violation of this condition.

3. That there is no outside storage allowed on Lot 1 (Lot 1A).
4. That it is recognized that all drive, parking, and loading areas must be a minimum of chip-seal surface; gravel surface is not allowed in the development.
5. That any lighting be shielded and directed inward and downward to the site so as to minimize light leaving the property.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 576-2003**

D. Receive and Accept the following plats:

- i. Bird Song Acres. S18-T49N-R12W. A-R. Donald O'Bannon, Joyce O'Bannon and Bessie Brown, owners. Nathanael Kohl, surveyor.**
- ii. McBride Manor. S12-T49N-R14W. A-2. Wallace & Shirley Drane, owners. Curtis E. Basinger, surveyor.**

Mr. Shawver noted the Lake of the Woods Little General plat was scheduled to be approved this evening but there is an infrastructure issue. Staff was anticipating this would be bonded but no paperwork has been received. This item will be held until the proper paperwork is received.

Mr. Shawver stated Bird Song Acres is a 2 lot minor plat is located on the east side Wagon Trail Road and is zoned A-R (agriculture-residential).

McBride Manor is a 1 lot minor plat is located on the west side of Nature Lane approximately ½ mile south of the intersection of Wilhite Road and Nature Lane. The site is approximately 5 miles north of Midway. The property is zoned A-2 (agriculture).

Commissioner Elkin moved to receive and accept the following plats:

- Bird Song Acres
- McBride Manor

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 577-2003**

E. Second Reading and Adoption of Revisions to Zoning Regulations

Mr. Shawver stated these are revisions to sections 6, 7, 8, 9, 10, 11, 12, 14, 15 and adoption of sections 23, 24 and 25 of the Zoning Regulations. The Commission previously approved revisions to Sections 1 to 5 of the Zoning regulations.

The Planning and Zoning Commission conducted ten public hearings in the County, one in each township. They worked on the regulations after the public hearings to incorporate public comments and then forwarded to the County Commission. The County Commission has held numerous worksessions on these regulations since August.

Commissioner Miller asked if it would be possible to adopt all but one section and hold that section for further discussion and later adoption. Mr. Shawver stated that is correct.

Commissioner Schnarre opened the floor for a public hearing on this item.

Karl Kruse, 2405 Lynnwood, Columbia, Executive Director of Scenic Missouri, stated he sent an e-mail to the Commission about his concerns. There is a lot of interest in these revisions and especially the sign and billboard control. He has three major concerns about the sign and billboard section. He is concerned with allowing billboards on Highway 22 and believes it is a special interest or spot zoning approach.

His second concern is the deletion of the prohibition on electronic messaging boards. They do not feel that this deletion is keeping with the intent of the ordinance which is to protect the wholesome and attractive character of Boone County.

The final concern is the deletion of the amortization clause that was recommended by the Planning and Zoning Commission.

Mr. Kruse believes it is a good idea that there will be a sign ordinance in Boone County and believes it is long overdue. The Commission has done a good job over the years, without an ordinance, of controlling signs by virtue of using the planned districts.

He noted Missouri is one of only four states that does not allow cities and counties to prohibit billboards on interstates and primary highways. The fact that this ordinance is proposed to allow reasonable yet restrictive regulations is a great first step. If the sign ordinance is not adopted this evening then he would be willing to work with the Commission on language for the ordinance.

Commissioner Elkin asked if Mr. Kruse's group did not hear about the worksessions and wanted to know how he heard about the sign ordinance. Mr. Kruse stated Scenic Missouri had input into the Planning and Zoning draft but they did not hear about the

worksessions.

Commissioner Miller asked if Mr. Kruse was on the City Council when the City's sign ordinance was adopted and had the 15 year amortization clause. Mr. Kruse stated that was correct.

Commissioner Miller asked what kind of response the Council received from businesses at that time on the amortization. Mr. Kruse stated that amendment was done in 1991 or 1992. The Chamber of Commerce requested a committee be appointed to review the City's sign ordinance. It was the Chamber of Commerce's idea to have the 15 year amortization clause.

Karl Skala, 5201 Gasconade Drive, Columbia, stated he supports Mr. Kruse. He also sent an e-mail to the Commissioners. He believes safety is the main issue with the sign ordinance. He is concerned with the flashing lighted message sign and the impact on traffic safety. He lives approximately one mile north of the flashing sign at the Lake of the Woods exit. This is a bright flashing light that is not pleasant to view from his property. He understands this sign is to attract business from the highway. This almost gets into the issue of property rights.

Commissioner Schnarre closed the public hearing.

Commissioner Miller stated she received a telephone call from Pastor Dooley saying his congregation just finished raising the money for a new sign that will not meet the new proposed sign regulations. The church also planned to have a LED instead of having temporary signs. The Pastor is requesting this be reconsidered.

Commissioner Schnarre stated he spoke with Phil Dooley about this and with staff. He now questions how churches were considered in these regulations. Mr. Shawver stated the only discussion about churches was off-premise signs and directional signs.

Commissioner Schnarre asked if there was any on-site sign discussion. Mr. Shawver stated churches are permitted to have signs similar to a business, 32 square feet.

Commissioner Schnarre stated churches are allowed in all zoning districts and most churches are in residential areas.

Commissioner Miller requested these revisions and new sections be adopted with the exception of the sign ordinance and organize a committee to work on the sign ordinance. She noted the Commission had already agreed that Highway 22 would be removed from the language.

Commissioner Schnarre stated if amortization was left out then Highway 22 would be a moot point.

Commissioner Miller stated that would be an issue that could be discussed by a committee.

Commissioner Elkin agreed with Commissioner Miller and requests to remove the sign ordinance.

Commissioner Miller stated the Commission did not have the same public input at public hearings that the Planning and Zoning Commission did.

There was no objection to removing the sign ordinance and adopting all other sections.

There was no further discussion on this item.

Commissioner Miller moved to adopt the revisions to the zoning regulations subject to further revisions concerning enforcement consistent with Section 49-272 RSMo. and subject to further revisions concerning the administration, formatting, and numbering of the zoning regulations along with other count land use regulations.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 578-2003**

Subject: Purchasing Department

A. Second Reading and Approval of Recommendation for Contract for Office Supplies

Commissioner Elkin moved to approve the recommendation from the Purchasing Department to award the University of Missouri cooperative contract H041703 with SG Adams for Office Supplies Term and Supply.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 579-2003**

B. Second Reading and Approval of 2004 Sole Source Contract Renewals

Commissioner Elkin moved to approve the renewal of Sole Source Contracts through December 31, 2004.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 580-2003**

C. Second Reading and Award of Bid MM40 (Hot Bituminous Asphalt)

Commissioner Elkin moved to award bid MM40 for Hot Bituminous Asphalt as follows:

- APAC for all items responded to as well as delivery costs
- Line item 3B to QPR for the high performance cold patch

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 581-2003**

D. Second Reading and Award of Bid 77-16DEC03 (Mechanic Services Term and Supply)

Commissioner Elkin moved to award bid 77-16DEC03 for Mechanic Services Term and Supply as follows:

- Primary Supplier: Crown Power and Equipment Company
- Secondary Supplier: Tri-State Construction Equipment Company

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 582-2003**

Subject: Sheriff's Department – First Reading of Budget Revisions

The Sheriff's Department has submitted two budget revisions both are to cover budget shortfalls in certain accounts. One budget revision is transferring funds between various accounts in Corrections in the amount of \$47,900.

The second budget revision is transferring funds between Corrections and various accounts in Operations in the amount of \$28,360.

The Commissioners questioned the reason for the amount for gasoline.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested these items be scheduled for a second reading at the next available meeting with an appropriate order for approval.

Subject: Extend Existing Contract with University of Missouri for Medical Examiner Services

Commissioner Elkin stated he received a telephone call from the University last week. The University is in the process of trying to hire another medical examiner. So a long term agreement does not have to be entered into, this letter agreement will allow a month to month extension of the current contract. A new agreement will come forward after a medical examiner is hired.

Commissioner Elkin moved to approve the Letter Agreement to extend the 2003 Medical Examiner Service Agreement between the Curators of the University of Missouri and Boone County on a month-to-month basis in 2004.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 583-2003**

Subject: First Reading of Revised Code of Health Regulations

John Patton stated this is a revision to the code of health regulations.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the January 13, 2004 meeting with an appropriate order for approval.

There was discussion about default speed limits in subdivisions and on paved roads in Boone County.

There was no further discussion.

There was no public comment.

The meeting adjourned at 8:20 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner