

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

A. First Reading of Bid 43-15JUL03 (Inmate Uniforms Term and Supply)

Marlene Ridgway stated the Sheriff's Department and the Purchasing Department have reviewed the bid responses received and recommend awarding to Robinson Textiles for having the lowest and best bid meeting our specifications. We estimate annual purchases from Robinson's in the amount of \$4,454.00. The Sheriff's department budgets \$25,000 for shoes, clothes, blankets and mattresses. This is a term and supply contract, hence no need for a purchase order.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. First Reading of Bid 51-15JUL03 (Pavement Marking)

Marlene Ridgway stated the Public Works department and the Purchasing department have reviewed the bid received and recommend awarding a term and supply contract to K.W. Luetkemeyer Painting and Wallcovering Co., Inc. Total estimated costs for projects scheduled this year is \$28,198.32 to be paid from organization 2040 account 71100. The amount budgeted was \$25,000.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading of 186/2003 City of Columbia Cooperative Contract for Philips AED

Marlene Ridgway stated per the recommendation of the Safety Committee, we are requesting approval to use the City of Columbia's cooperative contract for Automatic External Defibrillators. The purchase is for 6 Heart Start Onsite units and 6 alarmed cabinets. Total amount of contract is \$9,900.00 to be paid from organization 1191 account 91100.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

D. First Reading of Bid MM39 (Gasoline and Diesel Fuel Term and Supply)

Marlene Ridgway stated the Mid-Missouri Public Purchasing Cooperative consisting of the City of Columbia, Boone County and Columbia Public Schools participated in a request for bid for Gasoline and Diesel Fuel. The recommendation was to award to MFA Oil, Inc. for having the lowest and best bid meeting our minimum specifications. The award is evaluated by the daily OPIS Fax-a-Rack pricing plus a marginal increase depending on the type of fuel ordered. Boone County's annual budget for fuel is \$160,876.00.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

E. First Reading of Bid 49-22JUL03 (Intercom Communication System)

Marlene Ridgway stated The Facilities Maintenance department and the Purchasing department have reviewed the bid received and recommend award for the Intercom System to Tech Electronics for the contract price of \$53,182.00.

We also are asking approval of a sole source request and approval of a contract to Corsair Controls, Inc. for the interfacing of the intercom system with the current door locking system. Corsair holds the patent on our system and is the only vendor able to maintain and upgrade without the alternative of changing out our whole system. Total contract to Corsair Controls, Inc. is \$38,000.00.

Total project cost is \$91,182.00 to be paid from 6200 – Capital Repair and Replacement

account 92300. The amount budgeted was \$91,500.00.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

F. First Reading of Amendment #1 to Bid MM37 (Bituminous Materials Term and Supply)

Marlene Ridgway stated the Mid-Missouri Public Purchasing Cooperative consisting of the City of Columbia and Boone County participated in a request for bid for Bituminous Materials. The City of Columbia has experienced problems with receiving sub grade product from the contract with Vance Brothers. We recommend amending the contract to award CRS-2P to Koch Materials to supply the Cooperative with product that meets specifications. Their cost for CRS-2P is \$1.007/gallon. We are currently testing products received from all vendors to ensure that the bid specifications are being met.

Commissioner Schnarre asked if Boone County has used any of this product from Vance Brothers. Mrs. Ridgway stated Boone County does not use CRS-2P.

David Mink, Public Works Director, stated CRS-2P was specked for contract chip seal work. The department has contacted Mr. Frech to inform him what problems the City of Columbia has had with this product.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Auditor's Office – First Reading of Contract with KPMG

Commissioner Schnarre stated this is a supplemental contract with KPMG. This will bring Boone County into compliance with GASB 34 standards. This is an hourly rate contract. Approximately \$4,000 was budgeted but \$8,000 is an anticipated cost by the Boone County Auditor, June Pitchford.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 1:40 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner