

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:32 a.m.

**Subject: Employee Recognition – Employee of the 2<sup>nd</sup> Quarter**

Commissioner Elkin stated the Employee Recognition and Suggestion Committee met and reviewed the Employee of the Quarter suggestions. After reviewing the nominations received, the committee has selected Gary Crapenhof of the Boone County Facilities Maintenance Department as Employee of the Quarter for the 2<sup>nd</sup> Quarter of 2003. Gary goes above and beyond in his duties in the Maintenance Department. Many people depend on Gary to keep the building running efficiently and safely. He is always willing to help. He is a team player and always does what is asked, without questions or complaints. Gary is an outstanding employee and we are proud to give him this recognition.

Ken Roberts, Facilities Maintenance Manager, commented on Gary's hard work and congratulated him on this recognition.

Major Warren Brewer was also nominated for Employee of the Quarter.

Kevin Crane, Boone County Prosecuting Attorney, commented on the hard work that Linda Conz and Linda Sloan do for the Prosecuting Attorney's Office. He congratulated them on their nomination.

Ken Roberts commented on the hard work that Bob Schwartz, Anderson Pebbles, and Glenn Whitehorse do for the Facilities Maintenance Department. He congratulated them on their nomination.

David Mink, Public Works Director, commented on the hard work that Greg Mullanix and David Nichols do for the Public Works Department. He congratulated them on their nomination.

The Commissioners congratulated the employees who were nominated and thanked all Boone County employees for their work.

**Subject: Court Administrator – Second Reading and Public Hearing for Approval of Budget Amendments**

Commissioner Miller moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
1243-10100: Judicial Grants and Contracts – Salaries and Wages	\$7,358.00
1243-10200: Judicial Grants and Contracts – FICA	\$563.00
1243-03451: Judicial Grants and Contracts – State Reimbursement	\$7,921.00

Said budget amendment is for the Intensive Intervention Model Program July 1, 2003 to December 31, 2003.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 349-2003**

Commissioner Elkin moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
1243-10100: Judicial Grants and Contracts – Salaries and Wages	\$27,248.00
1243-10200: Judicial Grants and Contracts – FICA	\$2,085.00
1243-10325: Judicial Grants and Contracts – Disability	\$125.00
1243-03451: Judicial Grants and Contracts – State Reimbursement	\$29,458.00

Said budget amendment is for the Probation Services Enhancement Program July 1, 2003 to December 31, 2003.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 350-2003**

**Subject: Sheriff’s Department – Second Reading and Public Hearing for Approval of Budget Amendment**

Commissioner Miller asked if a decision had been made about the maintenance. Commissioner Schnarre stated this is a replacement of the old system and the maintenance will be covered in the future. This was discussed yesterday in a meeting he had with Sheriff Ted Boehm and Boone County Auditor June Pitchford.

There was no further discussion.

Commissioner Miller moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
2540-91300: Civil Process Fund – Machinery and Equipment	\$7,825.00

Said budget amendment is to establish an expenditure budget to purchase a Digital Video Surveillance System for the Boone County Jail.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 351-2003**

**Subject: Juvenile Justice Center – Second Reading and Approval of Budget Revision**

Commissioner Elkin moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1243-03411: Judicial Grants – Federal Reimbursement Grant	\$7,970.00	
1243-10100: Judicial Grants – Salaries and Wages	\$1,615.00	
1243-10200: Judicial Grants – FICA	\$124.00	
1243-71100: Judicial Grants – Outside Services	\$800.00	

1243-71101: Judicial Grants – Professional Services	\$5,431.00	
4020-03411: JJC Capital Projects – Federal Grant Reimbursement		\$7,970.00
4020-71231: JJC Capital Projects – Owner Costs		\$7,970.00

Said budget revision is for the computer locking system at the Juvenile Justice Center.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 352-2003**

**Subject: Child Support – First Reading of Child Support Enforcement Cooperative Agreement**

Barbara Morris, Child Support Program Administrator, was present on behalf of this item.

Barbara Morris stated this is an annual contract between the State of Missouri Department of Social Services and Boone County. The County agrees to enforce child support cases that are referred to the County and the State reimburses those expenses associated with that division. The only change to this year’s agreement was that the State will be turning over the computer equipment to the County and it will be up to the County, in the future, to maintain the equipment.

Commissioner Miller stated this is a big change.

Commissioner Schnarre asked if the County would be taking over the computer equipment. Ms. Morris stated that is correct. The State had not been keeping up with the maintenance of the computer equipment and the County could not keep the maintenance of other peoples property. The County needed to get control of the equipment or have the State get a maintenance agreement on the equipment.

Commissioner Miller stated it is the State’s responsibility to keep up the maintenance of the computer equipment and wanted to know why the County would be taking on the added expense. Ms. Morris stated she is not sure but this has been reviewed by Michael Mallicoat, Information Technology Director, and he did not have a problem with the language. Mr. Mallicoat was concerned with the problems of the Child Support not receiving any back up or response when computer equipment was down in the past. There were times when the computers were down for two to three weeks. Mr. Mallicoat told Ms. Morris if the County had control of the computer equipment, the problems could be

solved as soon as possible.

Commissioner Miller stated this also leaves the County responsible for replacing all the computer equipment. Ms. Morris stated this is a reimbursable item. The Stat will reimburse the County for submitted items.

Commissioner Miller stated she does not have a problem with this then and believes it makes sense to take over the maintenance if the County will be reimbursed.

Commissioner Schnarre asked Commissioner Elkin to discuss this with Mr. Mallicoat before bringing it back for a second reading.

There was no further discussion.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Purchasing Department**

**A. Second Reading and Award of Bid 31-13MAY03 (Digital Video Surveillance System)**

Commissioner Elkin moved to award bid 31-13MAY03 for Digital Video Surveillance System to ADT Security Services.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 353-2003**

**B. Second Reading and Award of Bid 44-17JUN03 (Nuts, Bolts, and Washers Term and Supply)**

Commissioner Elkin moved to award bid 44-17JUN03 for Nuts, Bolts, and Washers Term and Supply to Superior Industrial Supply.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 354-2003**

**C. First Reading of Bid 23-29APR03 (911 Geographic Information System)**

Ross Short, GIS Manager, and Brian Maydwell, Public Safety Joint Communications, were present on behalf of this item.

Ross Short stated this is software for Joint Communications to allow them to map out Phase I and Phase II cell phone calls, in addition to any landline calls. Joint Communications will be able to map out all incoming 911 calls. This software will also interact with what the Boone County GIS Department is doing with the many GIS layers and believes this will possibly enhance some of the current data.

Commissioner Schnarre asked what the accuracy will be with this software. Mr. Short stated this will make the data more accurate for other entities.

Commissioner Elkin asked what the interaction is between Boone County GIS and Joint Communications after this software is installed. Mr. Short stated Joint Communications will be using some of Boone County's GIS layers to graphically display phone calls. They will use aerial photography and street center line layers.

Mr. Short noted if a call is placed right now to 911 from a landline or cell phone. If the call is made from a landline, then the address is automatically displayed. This is possible through an outsourcing program the GIS Consortium has going on right now, to be able to map every address in Boone County on a map.

Brian Maydwell stated currently when a 911 call is received from a cell phone the only information that is received is the tower address that the cell phone signal hits and the telephone number. Some of the cell phone providers are starting to provide the information that is needed for Phase II, which would give 911 a latitude/longitude location of the caller within about 50 to 100 meters. This is federal mandate.

Commissioner Elkin asked how long it would be before this program is functional. Mr. Maydwell stated first the data from the County and Joint Communications street center line file should be completed.

Commissioner Miller asked if private roads are also included in this file. Mr. Short stated private roads have been put in the file through Boone Electric Cooperative's GPS project.

There was discussion about creating a policy for private roads in Boone County.

The recommendation for award for this bid is to GeoCOMM for a total contract award of \$101,270.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an

appropriate order for award.

**D. First Reading of Bid 46-08JUL03 (Old Rocheport Road Culvert Replacement Project)**

Commissioner Elkin stated the Public Works Department and Purchasing Department have reviewed the bids received and recommend award to the S & C Bridge and Concrete Inc. for having the lowest and best bid meeting our minimum specifications. The total contract award is \$54,995.00 to be paid from 2045 account 71100. The amount budgeted for this project was \$60,000.

Commissioner Miller noted she would have to abstain; Commissioner Schnarre stated he would be out of town on Thursday. Commissioner Elkin discussed taking action to award the bid today. There was no objection to this request.

Commissioner Elkin moved to award bid 46-08JUL03 for the Old Rocheport Road Culvert Replacement Project to S & C Bridge and Concrete Inc.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Yes, Commissioner Miller – Abstain, Commissioner Elkin – Yes. **Order 355-2003**

**E. First Reading of Bid MM38 (Rock Salt and Sodium Chloride Term and Supply)**

Commissioner Elkin stated the Mid-Missouri Public Purchasing Cooperative issued the above referenced bid. The participating entities were Boone County, the City of Columbia, and the City of Centralia. After evaluating the responses, we recommend a line item award. For the bagged Rock Salt, we recommend award to Independent Salt Co for \$1.65/50# bag. For the bulk Sodium Chloride, we recommend award to North American Salt Co. – Highway Division for \$36.37/ton. And for bagged Potassium Chloride, we recommend award to North American Salt Co. – Bagged Division for \$5.82/50# bag. Boone County Public Works budgeted \$126,000 this year for salt purchases to be paid from organization 2040 account 26300.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Public Works**

**A. Second Reading and Approval of Reimbursement Agreement with City of**

**Ashland**

David Mink, Public Works Director, was present on behalf of this item.

David Mink stated he has spoken with Ken Efftink, Ashland City Administrator, and the Ashland City Council has acted on this item. The Mayor of Ashland is ready to sign this agreement.

Mr. Mink stated this is for the Angel Lane project. The County will be chip sealing this road after the City of Ashland has made the base repairs to Angel Lane. The chip seal is a cooperative project and the County will administer the contract for the chip seal. This is an agreement for the City of Ashland to reimburse the County for their portion of the chip seal cost. This road is by the airport.

Commissioner Miller moved to approve the Reimbursement Agreement with the City of Ashland.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 356-2003**

**B. First Reading of Change Order #2 for Georgetown Subdivision Storm Drainage Improvements**

John Watkins, Public Works Project Development Manager, was present on behalf of this item.

John Watkins stated this Change Order will close out the Georgetown Subdivision Storm Drainage Improvements project. The amount of the Change Order is \$6,572.50.

There was discussion about the Fulkerson's tree.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Second Reading and Approval of Family Health Center Lease**

Commissioner Schnarre moved to approve the Community Health Center Lease between the Family Health Center and the County of Boone.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 357-2003**

**Commissioner Reports**

*Commissioner Schnarre*

*Jail Visitor's Report of July 8, 2003*

Commissioner Schnarre stated the County received the Jail Visitor's Report of July 8, 2003. This was a visit to the Reality House. The Board of Jail Visitor's reports that there were 78 residents at the Reality House and there is a 115 to 120 capacity with a limitation of no more than 20 female residents.

He noted the Reality House has entered into a rental agreement with Positive Motivation, Inc., which has a residential home at 1200 Rangeline Road. This is a program for outpatient drug court participants.

*Commissioner Miller*

No reports at this time.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 10:12 a.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner