

TERM OF COMMISSION: April Session of the February Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:34 p.m.

Subject: Purchasing Department – Bid Opening 26-17APR03 (Boone County Fairgrounds Pavement Maintenance Project)

Page #	Form Description	Frech Paving	Christensen Construction Co.	Glaser Trucking Service	APAC
5.1	<i>Bid Form Base Bid</i>				
5.1	<i>Subtotal 1</i>	\$128,774.18	\$142,238.12	\$158,662.61	\$123,030.50
5.2	<i>Subtotal 2</i>	\$30,353.92	\$30,353.50	\$42,918.14	\$32,548.50
5.2	<i>Subtotal 3</i>	\$18,263.88	\$17,502.70	\$23,942.95	\$18,439.00
5.3	<i>Subtotal 4</i>	\$42,302.60	\$43,249.00	\$84,608.50	\$43,984.00
5.3	<i>Subtotal 1-4</i>	\$219,694.58	\$233,343.32	\$310,132.20	\$218,002.00
5.3	<i>Subtotal 5</i>	\$38,403.50	\$41,223.46	\$54,144.03	\$40,082.70
5.4	<i>Addendum Acknowledgement</i>				
	<i>Addendum One</i>	Yes	Yes	Yes	Yes
	<i>Addendum Two</i>	Yes	Yes	Yes	Yes
3.1	<i>Completion of Bidder's Qualifications</i>	Yes	Yes	Yes	No Response
6.1	<i>Anti Collusion Statement</i>	Yes	Yes	Yes	Yes
7.1	<i>Signature and Identity of Bidder</i>	Yes	Yes	Yes	Yes
8.1	<i>Bidder's Acknowledgement</i>	Yes	Yes	Yes	Yes
	<i>Bid Bond</i>	Yes	Yes	Yes	Yes

Commissioner Schnarre noted the proposals received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

Commissioner Miller asked if there was a time line on this project. Commissioner Schnarre stated the project should be completed by June 1.

Subject: Sheriff’s Department – Second Reading and Approval of Budget Revision

Commissioner Schnarre moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1255-29850: Corrections – Minor Equipment	\$83.00	
1255-92400: Corrections – Replacement Auto/Truck		\$83.00

Said budget revision is to cover budget shortfall for adding convenience package to prisoner transport van.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 192-2003**

Subject: Public Works – First Reading of General Consultant Service Agreement with Olsson Associates

David Mink, Public Works Director, was present on behalf of this item.

David Mink stated this is a General Consultant Service Agreement, which is part of the department’s qualification base selection process, with Olsson Associates. Olsson Associates is on the Traffic Engineering Assistance Program (TEAP) list and this consultant was selected to do a project for the department through that program. In order for the department to utilize this consultant through TEAP, this agreement needs to be approved by the Commission.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Accept Certification of Election Results for Hospital Trustee

Commissioner Elkin moved to accept the following certification for Hospital Trustee of Boone County, Missouri:

I, Wendy S. Noren, Clerk of the County Commission and Election Authority in and for the County of Boone, State of Missouri, do hereby certify that at the election held in the County of Boone, State of Missouri, on Tuesday, April 8, 2003, there were cast by the qualified voters of said County the following votes:

For Hospital Trustee

GARY L. SEIDER	1,968
DENNIS L. THOMPSON	1,419
FRED PARRY	10,334
FAITH PHILLIPS	10,048
TIMOTHY D. PERKINS	75

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 193-2003**

Subject: Appointments to Committees/Commissions

A. Energy and Environment Commission

Commissioner Elkin moved to appoint Jean M. Sax to the Energy and Environment Commission for an interim term to expire on May 31, 2004.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 194-2003**

B. Planning and Zoning Commission

Commissioner Miller moved to appoint Russell William Duker representing the Missouri Township to the Boone County Planning and Zoning Commission for a four year term to expire on April 15, 2007.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 195-2003**

C. Road and Bridge Advisory Committee

Commissioner Schnarre moved to appoint Gregory K. Martin representing the Katy Township to the Road and Bridge Advisory Committee for a four year term to expire on April 15, 2007.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 196-2003**

Subject: Authorize Use of Courthouse Grounds

A. Memorial Day Courthouse Ceremony

Commissioner Elkin moved to authorize the use of the Courthouse Grounds and Commission Chambers on May 26, 2003 from 7:00 a.m. to 1:00 p.m. for the Memorial Day Courthouse Ceremony.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 197-2003**

B. Law Enforcement Torch Run for Special Olympics

Commissioner Miller moved to authorize the use of the Courthouse Grounds on May 29, 2003 from 4:00 to 6:00 p.m. for the Law Enforcement Torch Run for Special Olympics.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 198-2003**

C. Boone County Council on Aging Birthday Party

Commissioner Elkin moved to authorize the use of the Courthouse Grounds on May 16, 2003 from 3:30 to 5:30 p.m. for the 30th Birthday Party for the Boone County Council on Aging.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 199-2003**

D. Press Release – Services for Independent Living

Commissioner Schnarre moved to authorize the use of the Courthouse Grounds on April 21, 2003 from 2:00 to 4:00 p.m. for a Press Release for Services for Independent Living.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 200-2003**

Commissioner Reports

Commissioner Schnarre

No reports at this time.

Commissioner Miller

Letter to Missouri Department of Transportation (Masonic Home of Missouri)

Commissioner Miller stated where the new Masonic Home is being built, off Prathersville Road; the State currently maintains the service road, which is Metro Lane. The Masonic Home would like to change the name to Masonic Drive and would like the County to take over maintenance of that road. Staff has been reviewing the requirements and what would have to be in place before the County would consider it. These requirements are acceptable to the Commission. The following is a letter being sent to Roger Schwartze, District Engineer for the Missouri Department of Transportation, dated April 14, 2003:

The Boone County Commission has been asked by the Masonic Home of Missouri to assume the maintenance responsibilities for Masonic Drive, formerly known as Metro Lane, north of Prathersville Road. The County is willing to consider this request if the road is improved to County standards prior to acceptance at no cost to the County. Commissioner Elkin and County staff met with Mr. Rob Smith, Prime Development, Inc., Mr. Ron Shy, Allstate Consultants and you and your staff on February 3, 2003 to discuss specific conditions which are as follows:

- *The road shall be upgraded to a County standard paved road from the intersection of Prathersville Road to the northern end.*
- *A County standard cul-de-sac shall be constructed at the northern end of the road.*
- *All cross road culverts shall be inspected and any deficient structures shall be replaced prior to paving.*
- *Right of Way dedication along the entire road must be a minimum of 66 feet. (Missouri Department of Transportation requested to maintain right of way at the intersection with Prathersville Road for possible future signalization purposes.)*
- *The improvements shall be done at no cost to the County. Masonic Home of Missouri and Missouri Department of Transportation shall divide the costs as they deem appropriate.*
- *Masonic Home of Missouri must provide assurance to the County that future road right of way dedication and extensions to the adjacent property lines would be built upon platting and development of the remaining property. (Note: the County has already received a letter to that effect.)*

The intent of the Boone County Commission is to accept this road for County maintenance as requested upon satisfactory completion of the above listed conditions.

Commissioner Miller requested the Commission sign this letter.

The following is the letter from the Masonic Home of Missouri, dated April 8, 2003:

The Masonic Home of Missouri hereby agrees that in the event of future decision by the Board of Directors of the Masonic Home to seek to further develop the remaining property on Masonic Drive, North of Columbia, Missouri, that the Masonic Home will comply with the Boone County Platting requirements including the donation of all appropriate right-of-ways and easements and that the roadway will be extended to the adjacent properties.

If at any time the Masonic Home of Missouri sells or otherwise disposes of all or a portion of the remaining property, then the purchaser will bear the responsibility of compliance with all of the requirements of the Planning and Zoning Commission of Boone County.

Commissioner Miller stated this takes care of the Commission's concern of the extension

of the roadway.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 1:53 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner